

# STAFF REPORT

**DATE:** March 1, 2005  
**TO:** Board of Directors  
**FROM:** Karen Liu-Blaschke, Administrative Assistant  
**SUBJECT:** LETTERS OF APPRECIATION



---

## **RECOMMENDATION:**

Receive and file correspondence of appreciation to the EGCSD.

## **BACKGROUND/ANALYSIS:**

Enclosed are notes and letters of appreciation from residents and local businesses/organizations expressing their gratitude to the Parks & Recreation Department, as well as the Fire Department.

The letters to the Parks Department are from residents pleased with the Father/Daughter Dance, the registration process for classes, and the quick response to a graffiti complaint.

Letters to Fire Department vary from residents grateful for care and professionalism shown by emergency crews during a time of need, and for the Department's on-going support and in-kind services they provide at numerous community events and fundraisers.

As always, thank you to the employees of the Elk Grove CSD for going above and beyond the call of duty.

Respectfully submitted,

Karen Liu-Blaschke  
Administrative Assistant – Operations

*(For a copy of the letters, please contact CSD Admin @ 685-7069.)*

**ELK GROVE COMMUNITY SERVICES DISTRICT  
MINUTES OF A SPECIAL BOARD MEETING  
Thursday, February 10, 2005 – 6:30 p.m.  
EGCSD Administration Building**

**DRAFT**

**ATTENDANCE:**

Directors present included Gil Albani, Gerald Derr, Doug McElroy, Elliot Mulberg, and Elaine Wright. General Manager Donna Hansen and Administrative Services Director Jeff Ramos were also in attendance.

**I. CALL TO ORDER**

President Mulberg called the meeting to order at 6:30 p.m.

**2. CLOSED EXECUTIVE SESSION ITEM:**

With no request to speak, President Mulberg recessed to a closed session at 6:32 p.m. to discuss the following item:

- a) CONFERENCE WITH LEGAL COUNSEL - Anticipated Litigation  
*Initiation of litigation pursuant to subdivision (c) of Section 54956.9 (1)*

**3. RECONVENE SPECIAL MEETING:**

The Board returned from Closed Session to reconvene the special meeting at 8:55 p.m. President Mulberg announced there were two reportable actions resulting from the closed session:

- a) The Elk Grove Community Services District (CSD) has agreed to meet with City officials to attempt to negotiate a true partnership agreement that respects the District's legal authority and responsibility to provide parks to the residents of Elk Grove and appointed Board President Elliot Mulberg and Vice President Elaine Wright to represent the CSD.
- b) The Board authorized Best, Best, and Kreiger, the District's Legal Counsel to commence declaratory relief action in the Superior Court to affirm the CSD's role as a provider of parks and recreations services to the Elk Grove community.

**4. COMMUNICATIONS FROM THE PUBLIC**

None

**5. ADJOURNMENT**

With no other business, President Mulberg adjourned the Special Board meeting at 9:00 p.m.

Respectfully submitted,

Donna L. Hansen  
General Manager

**ELK GROVE COMMUNITY SERVICES DISTRICT  
MINUTES OF A REGULAR BOARD MEETING  
Tuesday, February 15, 2005 – 6:30 p.m.  
EGCSD Administration Building**

**ATTENDANCE:**

Directors present included Gil Albiani, Gerald Derr, Doug McElroy, Elliot Mulberg, and Elaine Wright.

General Manager Donna Hansen, Fire Chief Keith Grueneberg, Administrator of Parks & Recreation David Wigginton, and Administrative Services Director Jeff Ramos were also in attendance.

**A. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

1. President Mulberg called the meeting to order at 6:30 p.m.
2. Elk Grove resident Sarah Johnson led the Pledge of Allegiance.

**B. ANNOUNCEMENTS/PRESENTATIONS**

1. The Board received a presentation from Recreation Supervisor Jeri Retzlaff of the Parks Department's Father/Daughter dances.
2. The Board received a Skate Park update from Recreation Supervisor Kelly Crowder who reported the Skate Park Advisory Committee held their first meeting on January 20th. Commitments made by the group include: a) continue to strengthen community involvement to keep the Skate Park open; b) involvement from the Elk Grove Police Department to include a greater presence, insure quick response to emergency calls, and to work with youth in the surrounding area; c) strengthen communications with core committee members via e-mails; d) post new emergency signs so the Police Department can be notified quickly; and e) look into the security enhancements.
3. The Board acknowledged correspondence of appreciation to the CSD Fire Department as presented by General Manager Hansen.

**C. COMMUNICATIONS FROM THE PUBLIC**

1. The Board received words of encouragement and support of the CSD, as well as offers of assistance from residents with regards to existing litigation between the District and the City of Elk Grove.

**D. CONSENT CALENDAR**

1. The Board approved the February 1, 2005 *special* Board meeting minutes. Albiani-McElroy, unanimous.
2. The Board approved the February 1, 2005 *regular* Board meeting minutes. Albiani-McElroy, unanimous.

3. The Board ratified payment of the January 2005 bills and payroll for the EGCSB; and received and filed the Budget Status Reports for the month of January 2005. Albani-McElroy, unanimous.
4. The Board received and filed the December 31, 2004 Quarterly Investment Report for the Local Agency Investment Fund (LAIF) and the District's separately managed investment portfolio. Albani-McElroy, unanimous.
5. The Board awarded the contract for the construction of Del Meyer Park to Gateway Landscape Construction for the amount of \$235,416.00, plus 5% (\$11,770.80) for contingencies; and authorized the General Manager to sign the Contract Completion Notice upon acceptance of the project, subject to ratification by the Board. Albani-McElroy, unanimous.
6. The Board awarded the contract for construction of the Jennie McConnell tennis courts to Martin General Engineering for the amount of \$115,507.00, plus 5% (\$5,775.35) for contingencies; and authorized the General Manager to sign the Contract Completion Notice upon acceptance of the project, subject to ratification by the Board. Albani-McElroy, unanimous.
7. The Board awarded the contract for the Elk Grove Recreation Center men and women's restroom remodel for the amount of \$120,500.00, plus 5% contingency (\$6,525.00) to CM Long; and authorized the General Manager to sign the Contract, Notice to Proceed, and Notice of Completion upon acceptance of the project. Albani-McElroy, unanimous.
8. The Board approved Resolution Nos. 2005-05 through 2005-16, accepting various parkland deeds, landscape corridor deeds, and easements for landscape maintenance and recreation. Albani-McElroy, unanimous.
9. The Board adopted Resolution No. 2005-18, supporting the Central Valley Rails to Trails Foundation in their efforts to acquire the Central California Traction Corridor for trail use. Albani-McElroy, unanimous.

**E. ADVERTISED PUBLIC HEARINGS**

1. None

**F. PUBLIC HEARINGS**

1. None

**G. STAFF REPORTS**

1. The Board supported the General Manager and one Board member's attendance to the Sacramento Metropolitan Chamber's 2005 Capitol-to-Capitol Trip. Derr-Wright, McElroy, Mulberg – yes; Albani – abstain.
2. The Board awarded the contract for development of Backer Ranch Park within East Franklin Specific Plan area to Adland Venture for \$1,195,115.00, plus 10% for contingencies. Derr-Wright, unanimous.
3. The Board adopted Resolution No. 2005-17, granting a 20-foot wide public utilities easement to the City of Elk Grove for the installation and maintenance of electroliers, traffic control devices, water and gas pipelines, and for overhead and/or underground wires and conduits for electrical, television, and telephone services, together with any and all appurtenances pertaining thereto, on, over, under, and across that certain real property at Atkins Drive – Station 72R; and authorized the General Manager to execute all necessary documents. McElroy-Derr, unanimous.

4. The Board approved a new lease with the County of Sacramento for Parcels 2 through 5, surrounding the Administration Building, thanked the County for being good partners, and authorized the General Manager to execute all necessary documents. Wright-Derr, unanimous.

#### **H. BOARD OF DIRECTORS BUSINESS**

1. Fire Committee – Director Derr circulated a picture of Elk Grove’s first Fire Chief, Del Cann, who will be honored with the naming of Fire Station 77 named after him.
2. Parks and Recreation Committee – Director Wright – No report.
3. Budget/Finance/Insurance Committee – Director McElroy – No report.
4. Policy & Procedures Committee – Director McElroy stated a meeting was held earlier to discuss a resolution and change of policy with regards to appeals on Landscape & Lighting assessments with specific timelines and deadlines for filing of appeals. The item will be forwarded to the Board at their next meeting for consideration.
5. Strategic Planning Committee – Director Albani – No report.
6. Fire Communications Board – Director McElroy stated at their last meeting, contracts for dispatchers were ratified; elections of officers will be held at their next meeting.
7. Senior Center Board – Director Mulberg reported the Center’s finances were discussed, and staff is hoping on getting more grants to cover the rest of their activities for the year.
8. Local Agency Formation Commission (LAFCo) – Director Mulberg stated Rob Fong, representative for the City of Sacramento was elected the new Chair, with Chris Tooker remaining Vice-chair; the Herald Municipal Services review was approved; the Special District Advisory Committee recommended guidelines for annexation to full service cities was voted down on a 4 to 3 vote; and Training Session LAFCo 101, which gives background information on LAFCo, is scheduled for Thursday, March 3rd at 6:00 p.m., at the Board of Supervisors’ Chambers.
9. Sacramento Treasury Oversight Committee – Jeff Ramos reported the Committee met on February 4. A presentation on the County’s investment policy for their pooled investment funds was given; quarterly reports for the non-pooled and pooled investment funds for the quarter ended December 31, 2004 were reviewed and found to be in compliance with their policy; an overview of two-year Treasury note yields and a market commentary was given by their staff, showing the yield curve is very steep for short-term notes and really flattens out for the 5, 10, and 30-year notes. As a result, staff will be looking at moving some of the District’s investments out of LAIF into some short term Treasury or Federal Agency notes to earn better interest.
10. Miscellaneous Report – Director Derr stated he failed to mention the name of the second gentleman in the picture he was circulating earlier, identify as Judge Del Everson, a Fire Commissioner at that time.

#### **I. COMMUNICATIONS FROM THE PUBLIC**

1. Sandi Russell expressed her appreciation to the Board for approving Item No. G4, the new lease with the County of Sacramento for Parcels 2-5, surrounding the Administration Building, which benefits Elk Grove Adult Community Training.

#### **J. IDENTIFICATION OF ITEMS FOR FUTURE MEETING**

1. None

**K. ADJOURNMENT TO EXECUTIVE SESSION**

I. None

**L. EXECUTIVE SESSION**

I. None

**M. ADJOURNMENT**

With no further business, the regular Board meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Donna L. Hansen  
Secretary of the Board

# STAFF REPORT

**DATE:** March 1, 2005

**TO:** Board of Directors

**FROM:** Jeff Ramos, Administrative Services Director

**SUBJECT:** **AUTHORIZATION TO SURPLUS OBSOLETE EQUIPMENT**

---



## **RECOMMENDATION**

That the Board of Directors authorize the General Manager to surplus obsolete 1959 Massey Ferguson tractor.

## **BACKGROUND/ANALYSIS**

In accordance with Administration Policy No. 0037, the General Manager is required to obtain authorization from the Board of Directors to advertise for the disposal of surplus equipment. Per park maintenance personnel, several months ago the motor failed on the 1959 Massey Ferguson tractor located within Elk Grove Park.

The cost of repairs to the motor exceeds the value of the tractor. The District has no more need for this piece of equipment as other tractors are being used to meet the needs of the park. Staff is seeking authorization to attempt to sell this tractor as salvaged. We have had several inquiries regarding the tractor and believe we can obtain between \$500 and \$1,000. Any proceeds from the sale of the tractor will go to offset maintenance costs within Elk Grove Park.

Should you have any questions, please call me prior to the meeting.

Respectfully submitted,

Jeff Ramos  
Administrative Services Director

# STAFF REPORT

**DATE:** March 1, 2005

**TO:** Board of Directors

**FROM:** David Wigginton, Administrator  
Department of Parks & Recreation

**SUBJECT: UPDATE ON CHEZIMME ESTATES RESIDENTIAL  
DEVELOPMENT PROJECT**



---

## **RECOMMENDATION**

That the Board of Directors receive the report for file.

## **BACKGROUND/ANALYSIS**

The Chezimme Estates Residential Development Project is located on the northeast corner of Foulks Ranch Road and Elk Grove Blvd.

The project was conditioned by the City of Elk Grove and the CSD for certain public improvements. These public improvements were to be completed prior to the bonds being released on the project. The first inspections conducted on the project occurred on May 5, 2003. To date, all conditions required by the Fire Department have been met. City conditions and those required by the CSD's Department of Parks and Recreation have not.

City issues include incorrect elevations for in-ground utility boxes, incomplete sound walls, sidewalk along Elk Grove Blvd., questionable street elevations, pavement quality and a street signal.

The District has a list of incomplete items that total about \$17,000 (Attachment A). Mr. Jon Crawford, Development Support Services Manager for the City of Elk Grove has advised staff that the City will be moving on the project's bond to complete the required improvements. Mr. Crawford further advised that it takes approximately six to eight months to complete the process for calling a bond.

Should you have any questions, please contact me prior to the Board meeting.

Respectfully Submitted,

David L. Wigginton, Administrator  
Department of Parks and Recreation



# STAFF REPORT

**DATE:** March 1, 2005  
**TO:** Board of Directors  
**FROM:** Jeff Ramos, Administrative Services Director  
**SUBJECT:** **AUTHORIZATION TO PURCHASE 500-GALLON  
ABOVE-GROUND FUEL STORAGE TANK**

---



## **RECOMMENDATION**

That the Board of Directors authorize staff to purchase a 500-gallon above-ground fuel storage tank for Elk Grove Park.

## **BACKGROUND/ANALYSIS**

Due to changing environmental regulations regarding in-ground fuel storage systems, staff has determined that the costs to continue operating the existing in-ground fuel storage system located within Elk Grove Park are more than the abandonment of the system and purchase of an above-ground fuel storage system. For fiscal year 2004/05 alone, the costs for required upgrades and certifying the in-ground system will exceed \$15,000. In addition, there would be on-going certifications and most likely further upgrades and work needed on the system in future fiscal years. The Sacramento County Environmental Health Department has indicated these on-going certification costs would more than likely exceed \$1,500 per year, not including additional required upgrades to the system. In addition, the District would be required to have a Certified Underground Storage Tank Operator on staff, which would require on-going training and certification costs for a District employee.

In light of this situation, staff has abandoned this system and is requesting authorization to purchase a 500-gallon above-ground fuel tank similar to the ones operated at the District's fire stations. Because of the amount of equipment operated within Elk Grove Park, on site fuel storage is necessary. In accordance with the District's procurement policy, staff will attempt to secure a minimum of three written quotes and will obtain approval from the General Manager prior to purchase. The approximate cost of the above-ground fuel tank, including installation and all applicable taxes and permits, will be \$10,500.

Funding for this purchase will come from internal cost savings within the District Wide budget due to taking over the maintenance of Elk Grove Park in-house. Any reappropriations that may be necessary will be prepared at the end of the fiscal year when all revenue and expenditure amounts are known.

Phase II of this project will consist of the removal of the old tank out of the ground. The cost for this phase, including tank removal and soil testing as necessary, is estimated at \$20,000. Staff will incorporate this into the Fiscal Year 2005/06 budget.

Should you have any questions, please contact me prior to the meeting.

Respectfully submitted,

Jeff Ramos  
Administrative Services Director

**ELK GROVE COMMUNITY SERVICES DISTRICT**

*Your Independent Local Government Agency Providing Parks, Recreation, Fire and Emergency Medical Services*

# STAFF REPORT

**DATE:** March 1, 2005  
**TO:** Board of Directors  
**FROM:** Jeff Ramos, Administrative Services Director  
**SUBJECT: DISTRICT POLICY REGARDING APPEAL OF  
DISTRICT WIDE LANDSCAPE & LIGHTING  
ASSESSMENTS AND REBATE OF ASSESSMENTS**

---



## **RECOMMENDATION**

That the Board of Directors:

- 1) approve a modification to the appeal timeframe within Policy No. 0063 Appeal of District Wide L&L Assessment District Assessments; and
- 2) approve a rebate of \$2,316.76 to Mr. and Mrs. Johnson.

## **BACKGROUND/ANALYSIS**

The Board of Directors approved Policy No. 0063, Appeal of District Wide Landscape & Lighting Assessment District Assessments, on October 21, 1997.

A request for assessment rebate was recently received from Mr. and Mrs. Johnson which led staff to review the current policy. An over assessment has occurred on parcel 121-0190-018 for fiscal years 2003/04 and 2004/05 which clearly is in error because of differences in the properties zoning and assigned use code. The over assessment amounts to \$2,316.76 for the two fiscal years. Per the current policy, this parcel owner is only entitled to rebate of the fiscal year 2004/05 over assessment.

Staff contacted the Elk Grove Unified School District (EGUSD) and the County of Sacramento to determine what their policy is on rebates of Mello-Roos levies and property taxes. Their respective policies are as follows:

EGUSD – Rebate policy is the current year and the previous year.

County of Sacramento – Rebate policy is four years back from the fiscal year in which the error is discovered.

Board of Directors  
Re: Policy No. 0063  
March 1, 2005  
Page 2

Staff is recommending the District change its policy on assessment rebates to that similar to the Elk Grove Unified School District.

Attached is the current policy with proposed revisions in bold and italics and the request letter from Mr. and Mrs. Johnson.

The Policies and Procedure Committee recommends approval of the modification to Policy No. 0063 and also the rebate to Mr. & Mrs. Johnson.

Should you have any questions, please call me prior to the meeting.

Respectfully submitted,

Jeff Ramos  
Administrative Services District

Attachments

ELK GROVE COMMUNITY SERVICES DISTRICT

**APPEAL OF DISTRICT WIDE  
LANDSCAPE & LIGHTING DISTRICT ASSESSMENTS –  
ADMINISTRATIVE REGULATION**

A. Responsibility:

The General Manager is charged with ensuring all appeals and/or requests for rebate of District Wide Landscape and Lighting District assessments meet the requirements of this policy prior to submission to the Board of Directors for consideration.

B. Requirements:

1. All appeals of and/or requests for rebate of District Wide Landscape & Lighting District assessments must be submitted in writing to the General Manager. ***The Board will consider all appeals and/or requests for rebate for the current and preceding fiscal years in which the parcel owner submits the request by May 10<sup>th</sup> of the current fiscal year. Should the appeal and/or request for rebate be the result of the property owner receiving a supplemental tax bill, the Board will consider the appeal and/or request for rebate in which the parcel owner submits the request within six (6) months of the date of the supplemental tax bill.***
2. All written requests must identify the owner name and mailing address, parcel address and parcel number.
3. All appeals and/or requests for rebate must specifically identify the reason for such appeal or request. Specific examples include the assessment rate, methodology for calculating assessments, parcel acreage, EDU assigned, zoning classification of the parcel (i.e., commercial vs. residential), use code, etc.

C. Procedures:

1. The General Manager shall review all requests for completeness and then assign the appropriate staff member to follow up on the request.

2. District personnel are to use outside expertise to assist in resolving differences when necessary. For example, the District Engineer should be consulted for items involving assessment rate calculations and methodology, parcel acreage and EDU assignment. The County Assessor's Office should be contacted to resolve differences involving assignment of zoning, use code, or parcel acreage.
3. Once a decision has been reached, a report should be prepared and submitted to the Board of Directors for review and approval. The report should outline the reasons for the original request, the procedures used in developing the conclusions, the recommendation of staff and a statement as to whether the parcel owner agrees with the recommendation.

Written notice is to be given to the parcel owner specifying the date, time and place of the Board's review of their request. Included in this notice should be a summary of staff's recommendation to the Board. In addition, staff should arrange to have the parcel owner or their representative present at the Board meeting to answer any questions that may arise.

Decisions of the District's Board of Directors, the County Assessor's Office and/or the District Engineer are final.

# STAFF REPORT

**DATE:** March 1, 2005  
**TO:** Board of Directors  
**FROM:** Jeff Ramos, Administrative Services Director  
**SUBJECT: REBATE OF L&L ASSESSMENTS LEVIED ON PARCEL  
NOS. 116-0260-004 AND 116-0260-023**

---



## **RECOMMENDATION**

That the Board of Directors authorize a rebate of \$138.44 from Benefit Zone 6 – Central Elk Grove for excess assessments levied on parcels 116-0260-004 and 116-0260-023 for 2004-05 assessments.

## **BACKGROUND/ANALYSIS**

On March 3, 2004, Mr. Hans Feickert recorded a series of documents with the Sacramento County Assessor's Office that split and combined several parcels. This process required two steps, 1) to split certain parcels and 2) to combine the split parcels in different configurations. The splitting of the parcels was completed prior to July 1, 2004; however, the combination of the split parcels took several months to complete. The Assessor's Office has indicated that a procedure such as this should be completed rather quickly. However there were complications in the process, which lead to delays. The result was that on July 1, 2004 there were eight parcels instead of four.

NBS assigned one equivalent dwelling unit for FY 2004-05 on parcels 116-0260-004 and 116-0260-023, which according to the Assessor's Office records were valid parcels at the time. However, these parcels were subsequently combined and should not have received any assessments for FY 2004-05. Staff recommends that the excess assessments be rebated to Mr. Feickert. The \$138.44 will be covered by internal cost savings or contingency funds.

Should you have any questions, please call me prior to the meeting.

Respectfully submitted,

Jeff Ramos  
Administrative Services Director

# STAFF REPORT

**DATE:** March 1, 2005  
**TO:** Board of Directors  
**FROM:** David Wigginton, Administrator  
Department of Parks & Recreation  
**BY:** Fred Bremerman  
Advance Planning and Operations Superintendent



**SUBJECT: APPROVAL OF DEED RESOLUTIONS NO. 2005-19 THROUGH 2005-41 ACCEPTING PARKLAND DEEDS, LANDSCAPE CORRIDOR DEEDS, AND EASEMENTS FOR LANDSCAPE MAINTENANCE AND RECREATION**

---

## **RECOMMENDATION**

That the Board of Directors approves the attached resolutions accepting deeds for parkland, landscape corridors, and easements for landscape maintenance and recreation.

## **BACKGROUND/ANALYSIS**

Attached are deeds and resolutions for parkland, landscape corridors, and landscape maintenance and recreation easements. Please refer to the attached maps for further information on parcel locations. According to specifications approved by EGCSO, the projects being deeded to the District have been improved and accepted for maintenance.

Items #1 and #2 are landscape maintenance and recreation easements in Laguna Shopping Center and Jungkeit Dairy Projects. Items #3 through #23 are deeds accepting real property.

- 1) Resolution #2005-19 – Laguna Oaks Shopping Center, Landscape Maintenance and Recreation Easement located on Big Horn Blvd.
- 2) Resolution #2005-20 – Jungkeit Dairy Unit No. 1 Lots B and D, Landscape Maintenance and Recreation Easement located on Franklin Blvd.
- 3) Resolution #2005-21 – Newton Ranch Lot B, located on Quarter Ranch Court. This is a portion of Berens Park, totaling .70 acres in size and valued at \$70,000 based on EGCSO calculations of \$100,000 value per acre of parkland.

- 4) Resolution #2005-22 – Machado Dairy Unit 2, Lot E, located on Stathos Drive. This is Machado Dairy Park, totaling 10.13 acres in size and valued at \$1,013,000, based on EGCS D calculations of \$100,000 value per acre of parkland.
- 5) Resolution #2005-23 – Windsor Glen, Lots A and B, located on Waterman Road. These corridors are .31 acre in size and valued at \$155 based on EGCS D calculations of \$500 value per acre of corridor.
- 6) Resolution #2005-24 – Newton Ranch, Lots C, D and E, located on Quarter Ranch Court. These corridors are .20 acre in size and valued at \$100 based on EGCS D calculations of \$500 value per acre of corridor.
- 7) Resolution #2005-25 – Monaco Place, Lot A, located on Dwight Road. This corridor is .14 acre in size and valued at \$70 based on EGCS D calculations of \$500 value per acre of corridor.
- 8) Resolution #2005-26 – Laguna West Unit No. 19B, Lot A, located on Harbour Pointe and Galen Drives. This corridor is .52 acre in size and valued at \$260 based on EGCS D calculations of \$500 value per acre of corridor.
- 9) Resolution #2005- 27 – Jungkeit Dairy Unit No. 1, Lots A, C and F, located on Franklin Blvd.. These corridors are 1.26 acre in size and valued at \$630 based on EGCS D calculations of \$500 value per acre of corridor.
- 10) Resolution #2005-28 – Park Meadows Unit No. 1-A, Lot C, located on Laguna Brook Way. This corridor is .28 acre in size and valued at \$140 based on EGCS D calculations of \$500 value per acre of corridor.
- 11) Resolution #2005-29 – Park Meadows Unit No. 2-A, Lot A, located on Laguna Brook Way. This corridor is .11 acre in size and valued at \$55 based on EGCS D calculations of \$500 value per acre of corridor.
- 12) Resolution #2005-30 – Machado Dairy Unit 1, Lots A and B, located on Bilby and Bruceville Roads. These corridors are 2.90 acre in size and valued at \$1,450 based on EGCS D calculations of \$500 value per acre of corridor.
- 13) Resolution #2005-31 – Machado Dairy Unit 2, Lots C and D, located on Bruceville Road and Machado Ranch Drive. These corridors are 1.14 acre in size and valued at \$570 based on EGCS D calculations of \$500 value per acre of corridor.
- 14) Resolution #2005-32 – Machado Dairy Unit 3, Lots O, P and Q, located on Franklin High Drive. These corridors are .78 acre in size and valued at \$390 based on EGCS D calculations of \$500 value per acre of corridor.
- 15) Resolution #2005-33 – Machado Dairy Unit 4, Lots J, K, L and M, located on Franklin High Drive. These corridors are 1.15 acre in size and valued at \$575 based on EGCS D calculations of \$500 value per acre of corridor.
- 16) Resolution #2005-34 – Bell South, Lots A, B, C and D, located on Bond Road and Trout Way. These corridors are 1.28 acre in size and valued at \$640 based on EGCS D calculations of \$500 value per acre of corridor.
- 17) Resolution #2005-35 – Laguna Creek South Village 3B, Lot A, located on Bellaterra Drive. This corridor is .04 acres in size and valued at \$20 based on EGCS D calculations of \$500 value per acre of corridor.

**ELK GROVE COMMUNITY SERVICES DISTRICT**

*Your Independent Local Government Agency Providing Parks, Recreation, Fire and Emergency Medical Services*



- 18) Resolution #2005-36 – Elk Grove Meadows Unit 2, Lot A, located on Poppy Ridge Road. This corridor is .21 acre in size and valued at \$105 based on EGCSO calculations of \$500 value per acre of corridor.
- 19) Resolution #2005-37 – Cresleigh Ranch Village G, Lot A, located on Cresleigh Parkway. This corridor is .20 acre in size and valued at \$100 based on EGCSO calculations of \$500 value per acre of corridor.
- 20) Resolution #2005-38 – Cresleigh Ranch Village F2, Lots A and B, located on Harvest Park Drive. These corridors are .17 acre in size and valued at \$85 based on EGCSO calculations of \$500 value per acre of corridor.
- 21) Resolution #2005-39 – Cresleigh Ranch Village E, Lots A and B, located Harvest Park Drive and Cresleigh Parkway. These corridors are .51 acre in size and valued at \$255 based on EGCSO calculations of \$500 value per acre of corridor.
- 22) Resolution #2005-40 – Cresleigh Ranch Village B, Lots A and B, located on Cresleigh Park Way. These corridors are .43 acre in size and valued at \$215 based on EGCSO calculations of \$500 value per acre of corridor.
- 23) Resolution #2005-41 – Laguna Meadows Village F3, F4, Lot A, located on Harvest Park Drive. This corridor is .11 acre in size and valued at \$55 based on EGCSO calculations of \$500 value per acre of corridor.

Should you have any questions, please contact me prior to the Board meeting.

Respectfully Submitted,

David L. Wigginton, Administrator  
Department of Parks and Recreation

*(For a copy of the Attachments, please contact CSD Admin @ 685-7069.)*

# **ELK GROVE COMMUNITY SERVICES DISTRICT**

## **RESOLUTION NO. 2005-19**

### **RESOLUTION ACCEPTING DEED BY THE ELK GROVE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS TO REAL PROPERTY GRANT OF LANDSCAPE MAINTENANCE EASEMENT LAGUNA OAKS SHOPPING CENTER APN 116 0970 059 and 060**

WHEREAS, the Elk Grove Community Services District, a political subdivision of the State of California, heretofore received from Laguna Oaks Shopping Center, a California General partnership, an easement for property described in the attached Easement and made a part hereof by reference for all purposes, and

WHEREAS, Elk Grove Community Services District desires to execute the requested easement affecting the real property described therein.

NOW THEREFORE BE IT RESOLVED that the Secretary of the Board of Directors be and is hereby authorized and directed to execute said easement agreement and to cause the same together with this Resolution to be recorded in the Office of the Recorder of Sacramento County, California.

PASSED AND ADOPTED by the Board of Directors of the Elk Grove Community Services District, this 1<sup>st</sup> day of March, 2005, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elk Grove Community Services District

---

Elliot Mulberg, President

ATTEST:

---

Donna L. Hansen, Secretary

# **ELK GROVE COMMUNITY SERVICES DISTRICT**

## **RESOLUTION NO. 2005-20**

### **RESOLUTION ACCEPTING DEED BY THE ELK GROVE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS TO REAL PROPERTY GRANT OF LANDSCAPE MAINTENANCE AND RECREATIONAL TRAIL EASEMENT JUNGKEIT DAIRY UNIT NO. 1, LOTS B AND D APN 132 0700 055 AND 132 1040 002**

WHEREAS, the Elk Grove Community Services District, a political subdivision of the State of California, heretofore received from Jungkeit, L.P., a California Limited Partnership, an easement for property described in the attached Easement and made a part hereof by reference for all purposes, and

WHEREAS, Elk Grove Community Services District desires to execute the requested easement affecting the real property described therein.

NOW THEREFORE BE IT RESOLVED that the Secretary of the Board of Directors be and is hereby authorized and directed to execute said easement agreement and to cause the same together with this Resolution to be recorded in the Office of the Recorder of Sacramento County, California.

PASSED AND ADOPTED by the Board of Directors of the Elk Grove Community Services District, this 1<sup>st</sup> day of March, 2005, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elk Grove Community Services District

\_\_\_\_\_  
Elliot Mulberg, President

ATTEST:

\_\_\_\_\_  
Donna L. Hansen, Secretary

# ELK GROVE COMMUNITY SERVICES DISTRICT

## RESOLUTION NO. 2005-21

### RESOLUTION ACCEPTING DEED BY THE ELK GROVE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS TO REAL PROPERTY

#### **Newton Ranch Lot B APN 134 0950 086 (Parkland)**

WHEREAS, the Elk Grove Community Services District, a political subdivision of the State of California, heretofore received from **Elk Grove Water Works LLC, a Limited Liability Company**, the real property described in the attached Deed and made a part hereof by reference for all purposes, and

WHEREAS, **Elk Grove Water Works LLC, a Limited Liability Company**, has made, executed, acknowledged and delivered to said Elk Grove Community Services District, a Grant Deed dated the 28<sup>th</sup> day of August, 2003, conveying the real property described in the Deed, to said Elk Grove Community Services District;

NOW THEREFORE BE IT RESOLVED that the Board accepts the Grant Deed attached hereto and directs the same to be forwarded to the Recorder of Sacramento County, California for recording.

PASSED AND ADOPTED by the Board of Directors of the Elk Grove Community Services District, this 1<sup>st</sup> day of March, 2005, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elk Grove Community Services District

---

Elliot Mulberg, President

ATTEST:

---

Donna L. Hansen, Secretary

# ELK GROVE COMMUNITY SERVICES DISTRICT

## RESOLUTION NO. 2005-22

### RESOLUTION ACCEPTING DEED BY THE ELK GROVE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS TO REAL PROPERTY

**Machado Dairy Unit 2, Lot E  
APN 132 0500 071 (Parkland)**

WHEREAS, the Elk Grove Community Services District, a political subdivision of the State of California, heretofore received from **Reynen & Bardis (Machado), L.P. a California Limited Partnership**, the real property described in the attached Deed and made a part hereof by reference for all purposes, and

WHEREAS, **Reynen & Bardis (Machado), L.P. a California Limited Partnership**, has made, executed, acknowledged and delivered to said Elk Grove Community Services District, a Grant Deed dated the 21<sup>st</sup> day of February, 2003, conveying the real property described in the Deed, to said Elk Grove Community Services District;

NOW THEREFORE BE IT RESOLVED that the Board accepts the Grant Deed attached hereto and directs the same to be forwarded to the Recorder of Sacramento County, California for recording.

PASSED AND ADOPTED by the Board of Directors of the Elk Grove Community Services District, this 1<sup>st</sup> day of March, 2005, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elk Grove Community Services District

---

Elliot Mulberg, President

ATTEST:

---

Donna L. Hansen, Secretary

# ELK GROVE COMMUNITY SERVICES DISTRICT

## RESOLUTION NO. 2005-23

### RESOLUTION ACCEPTING DEED BY THE ELK GROVE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS TO REAL PROPERTY

#### Windsor Glen

#### Lots A & B - APN 134 0910 043, 044 (Corridor)

WHEREAS, the Elk Grove Community Services District, a political subdivision of the State of California, heretofore received from **D.R. Horton, Inc – Sacramento, a California Corporation**, the real property described in the attached Deed and made a part hereof by reference for all purposes, and

WHEREAS, **D.R. Horton, Inc – Sacramento, a California Corporation**, has made, executed, acknowledged and delivered to said Elk Grove Community Services District, a Grant Deed dated the 7<sup>th</sup> day of September, 2004, conveying the real property described in the Deed, to said Elk Grove Community Services District;

NOW THEREFORE BE IT RESOLVED that the Board accepts the Grant Deed attached hereto and directs the same to be forwarded to the Recorder of Sacramento County, California for recording.

PASSED AND ADOPTED by the Board of Directors of the Elk Grove Community Services District, this 1<sup>st</sup> day of March, 2005, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elk Grove Community Services District

---

Elliot Mulberg, President

ATTEST:

---

Donna L. Hansen, Secretary

# ELK GROVE COMMUNITY SERVICES DISTRICT

## RESOLUTION NO. 2005-24

### RESOLUTION ACCEPTING DEED BY THE ELK GROVE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS TO REAL PROPERTY

#### **Newton Ranch**

**APN 134 0950 087 Lot C (Corridor)**

**APN 134 0950 088 Lot D (Corridor)**

**APN 134 0950 089 Lot E (Corridor)**

WHEREAS, the Elk Grove Community Services District, a political subdivision of the State of California, heretofore received from **Elk Grove Water Works LLC, a Limited Liability Company**, the real property described in the attached Deed and made a part hereof by reference for all purposes, and

WHEREAS, **Elk Grove Water Works LLC, a Limited Liability Company**, has made, executed, acknowledged and delivered to said Elk Grove Community Services District, a Grant Deed dated the 28<sup>th</sup> day of August, 2003, conveying the real property described in the Deed, to said Elk Grove Community Services District;

NOW THEREFORE BE IT RESOLVED that the Board accepts the Grant Deed attached hereto and directs the same to be forwarded to the Recorder of Sacramento County, California for recording.

PASSED AND ADOPTED by the Board of Directors of the Elk Grove Community Services District, this 1<sup>st</sup> day of March, 2005, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elk Grove Community Services District

---

Elliot Mulberg, President

ATTEST:

---

Donna L. Hansen, Secretary

# ELK GROVE COMMUNITY SERVICES DISTRICT

## RESOLUTION NO. 2005-25

### RESOLUTION ACCEPTING DEED BY THE ELK GROVE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS TO REAL PROPERTY

#### **Monaco Place Lot A** **APN 119 1940 011 (Corridor)**

WHEREAS, the Elk Grove Community Services District, a political subdivision of the State of California, heretofore received from **Boulder Glen Investors, a California General Partnership**, the real property described in the attached Deed and made a part hereof by reference for all purposes, and

WHEREAS, **Boulder Glen Investors, a California General Partnership**, has made, executed, acknowledged and delivered to said Elk Grove Community Services District, a Grant Deed dated the 27<sup>th</sup> day of June, 2000, conveying the real property described in the Deed, to said Elk Grove Community Services District;

NOW THEREFORE BE IT RESOLVED that the Board accepts the Grant Deed attached hereto and directs the same to be forwarded to the Recorder of Sacramento County, California for recording.

PASSED AND ADOPTED by the Board of Directors of the Elk Grove Community Services District, this 1<sup>st</sup> day of March, 2005, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elk Grove Community Services District

---

Elliot Mulberg, President

ATTEST:

---

Donna L. Hansen, Secretary



# ELK GROVE COMMUNITY SERVICES DISTRICT

## RESOLUTION NO. 2005-26

### RESOLUTION ACCEPTING DEED BY THE ELK GROVE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS TO REAL PROPERTY

#### **Laguna West Unit No. 19B, Lot A APN 119 1770 072 (Corridor)**

WHEREAS, the Elk Grove Community Services District, a political subdivision of the State of California, heretofore received from **Laguna West 829, L.P., a Delaware Limited Partnership**, the real property described in the attached Deed and made a part hereof by reference for all purposes, and

WHEREAS, **Laguna West 829, L.P., a Delaware Limited Partnership**, has made, executed, acknowledged and delivered to said Elk Grove Community Services District, a Grant Deed dated the 22<sup>nd</sup> day of December, 1998, conveying the real property described in the Deed, to said Elk Grove Community Services District;

NOW THEREFORE BE IT RESOLVED that the Board accepts the Grant Deed attached hereto and directs the same to be forwarded to the Recorder of Sacramento County, California for recording.

PASSED AND ADOPTED by the Board of Directors of the Elk Grove Community Services District, this 1<sup>st</sup> day of March, 2005, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elk Grove Community Services District

---

Elliot Mulberg, President

ATTEST:

---

Donna L. Hansen, Secretary

# ELK GROVE COMMUNITY SERVICES DISTRICT

## RESOLUTION NO. 2005-27

RESOLUTION ACCEPTING DEED BY THE  
ELK GROVE COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS TO REAL PROPERTY

### **Jungkeit Dairy Unit No. 1**

**APN 132 0020 089 Lot A (Corridor)**

**APN 132 0700 054 Lot C (Corridor)**

**APN 132 0690 001 Lot F (portion) (Corridor)**

**APN 132 0700 057 Lot F**

WHEREAS, the Elk Grove Community Services District, a political subdivision of the State of California, heretofore received from **Jungkeit, L.P., a California Limited Partnership**, the real property described in the attached Deed and made a part hereof by reference for all purposes, and

WHEREAS, **Jungkeit, L.P., a California Limited Partnership**, has made, executed, acknowledged and delivered to said Elk Grove Community Services District, a Grant Deed dated the 23<sup>rd</sup> day of April, 2001, conveying the real property described in the Deed, to said Elk Grove Community Services District;

NOW THEREFORE BE IT RESOLVED that the Board accepts the Grant Deed attached hereto and directs the same to be forwarded to the Recorder of Sacramento County, California for recording.

PASSED AND ADOPTED by the Board of Directors of the Elk Grove Community Services District, this 1<sup>st</sup> day of March, 2005, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elk Grove Community Services District

---

Elliot Mulberg, President

ATTEST:

---

Donna L. Hansen, Secretary

# ELK GROVE COMMUNITY SERVICES DISTRICT

## RESOLUTION NO. 2005-28

### RESOLUTION ACCEPTING DEED BY THE ELK GROVE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS TO REAL PROPERTY

#### **Park Meadows Unit No. 1-A APN 116 1350 032 Lot C (Corridor)**

WHEREAS, the Elk Grove Community Services District, a political subdivision of the State of California, heretofore received from **The Forecast Group, L.P., a California Limited Partnership**, the real property described in the attached Deed and made a part hereof by reference for all purposes, and

WHEREAS, **The Forecast Group, L.P., a California Limited Partnership**, has made, executed, acknowledged and delivered to said Elk Grove Community Services District, a Grant Deed dated the 20<sup>th</sup> day of September, 1999, conveying the real property described in the Deed, to said Elk Grove Community Services District;

NOW THEREFORE BE IT RESOLVED that the Board accepts the Grant Deed attached hereto and directs the same to be forwarded to the Recorder of Sacramento County, California for recording.

PASSED AND ADOPTED by the Board of Directors of the Elk Grove Community Services District, this 1<sup>st</sup> day of March, 2005, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elk Grove Community Services District

---

Elliot Mulberg, President

ATTEST:

---

Donna L. Hansen, Secretary

# ELK GROVE COMMUNITY SERVICES DISTRICT

## RESOLUTION NO. 2005-29

### RESOLUTION ACCEPTING DEED BY THE ELK GROVE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS TO REAL PROPERTY

#### **Park Meadows Unit No. 2-A APN 116 1350 081 Lot A (Corridor)**

WHEREAS, the Elk Grove Community Services District, a political subdivision of the State of California, heretofore received from **The Forecast Group, L.P., a California Limited Partnership**, the real property described in the attached Deed and made a part hereof by reference for all purposes, and

WHEREAS, **The Forecast Group, L.P., a California Limited Partnership**, has made, executed, acknowledged and delivered to said Elk Grove Community Services District, a Grant Deed dated the 12<sup>th</sup> day of May, 2000, conveying the real property described in the Deed, to said Elk Grove Community Services District;

NOW THEREFORE BE IT RESOLVED that the Board accepts the Grant Deed attached hereto and directs the same to be forwarded to the Recorder of Sacramento County, California for recording.

PASSED AND ADOPTED by the Board of Directors of the Elk Grove Community Services District, this 1<sup>st</sup> day of March, 2005, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elk Grove Community Services District

---

Elliot Mulberg, President

ATTEST:

---

Donna L. Hansen, Secretary

# ELK GROVE COMMUNITY SERVICES DISTRICT

## RESOLUTION NO. 2005-30

RESOLUTION ACCEPTING DEED BY THE  
ELK GROVE COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS TO REAL PROPERTY

**Machado Dairy Unit 1 Lots A and B**  
**APN 132 1230 087, 132 1240 072, 132 1250 051,**  
**132 1250 052, and 132 1270 088 (Corridor)**

WHEREAS, the Elk Grove Community Services District, a political subdivision of the State of California, heretofore received from **Reynen & Bardis (Machado), LP, a California Limited Partnership**, the real property described in the attached Deed and made a part hereof by reference for all purposes, and

WHEREAS, **Reynen & Bardis (Machado), LP, a California Limited Partnership**, has made, executed, acknowledged and delivered to said Elk Grove Community Services District, a Grant Deed dated the 3<sup>rd</sup> day of December, 2004, conveying the real property described in the Deed, to said Elk Grove Community Services District;

NOW THEREFORE BE IT RESOLVED that the Board accepts the Grant Deed attached hereto and directs the same to be forwarded to the Recorder of Sacramento County, California for recording.

PASSED AND ADOPTED by the Board of Directors of the Elk Grove Community Services District, this 1<sup>st</sup> day of March, 2005, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elk Grove Community Services District

---

Elliot Mulberg, President

ATTEST:

---

Donna L. Hansen, Secretary

# ELK GROVE COMMUNITY SERVICES DISTRICT

## RESOLUTION NO. 2005-31

### RESOLUTION ACCEPTING DEED BY THE ELK GROVE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS TO REAL PROPERTY

**Machado Dairy Unit 2**  
**APN 132 1260 087 Lot C (Corridor)**  
**APN 132 1260 088 Lot D (Corridor)**

WHEREAS, the Elk Grove Community Services District, a political subdivision of the State of California, heretofore received from **Reynen & Bardis (Machado), LP, a California Limited Partnership**, the real property described in the attached Deed and made a part hereof by reference for all purposes, and

WHEREAS, **Reynen & Bardis (Machado), LP, a California Limited Partnership**, has made, executed, acknowledged and delivered to said Elk Grove Community Services District, a Grant Deed dated the 3<sup>rd</sup> day of December, 2004, conveying the real property described in the Deed, to said Elk Grove Community Services District;

NOW THEREFORE BE IT RESOLVED that the Board accepts the Grant Deed attached hereto and directs the same to be forwarded to the Recorder of Sacramento County, California for recording.

PASSED AND ADOPTED by the Board of Directors of the Elk Grove Community Services District, this 1<sup>st</sup> day of March, 2005, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elk Grove Community Services District

---

Elliot Mulberg, President

ATTEST:

---

Donna L. Hansen, Secretary

# ELK GROVE COMMUNITY SERVICES DISTRICT

## RESOLUTION NO. 2005-32

### RESOLUTION ACCEPTING DEED BY THE ELK GROVE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS TO REAL PROPERTY

**Machado Dairy Unit 3**  
**APN 132 1270 086 Lot O (Corridor)**  
**APN 132 1270 087 Lot P (Corridor)**  
**APN 132 1280 045 Lot Q (Corridor)**

WHEREAS, the Elk Grove Community Services District, a political subdivision of the State of California, heretofore received from **Reynen & Bardis (Machado), LP, a California Limited Partnership**, the real property described in the attached Deed and made a part hereof by reference for all purposes, and

WHEREAS, **Reynen & Bardis (Machado), LP, a California Limited Partnership**, has made, executed, acknowledged and delivered to said Elk Grove Community Services District, a Grant Deed dated the 3<sup>rd</sup> day of December, 2004, conveying the real property described in the Deed, to said Elk Grove Community Services District;

NOW THEREFORE BE IT RESOLVED that the Board accepts the Grant Deed attached hereto and directs the same to be forwarded to the Recorder of Sacramento County, California for recording.

PASSED AND ADOPTED by the Board of Directors of the Elk Grove Community Services District, this 1<sup>st</sup> day of March, 2005, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elk Grove Community Services District

---

Elliot Mulberg, President

ATTEST:

---

Donna L. Hansen, Secretary

# ELK GROVE COMMUNITY SERVICES DISTRICT

## RESOLUTION NO. 2005-33

### RESOLUTION ACCEPTING DEED BY THE ELK GROVE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS TO REAL PROPERTY

**Machado Dairy Unit 4**  
**APN 132 1300 007 Lot J (Corridor)**  
**APN 132 1300 070 Lot K (Corridor)**  
**APN 132 1290 106 Lot L (Corridor)**  
**APN 132 1290 094 Lot M (Corridor)**

WHEREAS, the Elk Grove Community Services District, a political subdivision of the State of California, heretofore received from **Reynen & Bardis (Machado), LP, a California Limited Partnership**, the real property described in the attached Deed and made a part hereof by reference for all purposes, and

WHEREAS, **Reynen & Bardis (Machado), LP, a California Limited Partnership**, has made, executed, acknowledged and delivered to said Elk Grove Community Services District, a Grant Deed dated the 3<sup>rd</sup> day of December, 2004, conveying the real property described in the Deed, to said Elk Grove Community Services District;

NOW THEREFORE BE IT RESOLVED that the Board accepts the Grant Deed attached hereto and directs the same to be forwarded to the Recorder of Sacramento County, California for recording.

PASSED AND ADOPTED by the Board of Directors of the Elk Grove Community Services District, this 1<sup>st</sup> day of March, 2005, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elk Grove Community Services District

---

Elliot Mulberg, President

ATTEST:

---

Donna L. Hansen, Secretary



# ELK GROVE COMMUNITY SERVICES DISTRICT

## RESOLUTION NO. 2005-34

### RESOLUTION ACCEPTING DEED BY THE ELK GROVE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS TO REAL PROPERTY

#### **Bell South**

**APN 116 1470 097 Lot A (Corridor)**

**APN 116 1470 098 Lot B (Corridor)**

**APN 116 1470 099 Lot C (Corridor)**

**APN 116 1470 100 Lot D (Corridor)**

WHEREAS, the Elk Grove Community Services District, a political subdivision of the State of California, heretofore received from **Morrison Homes Inc., a Delaware Corporation**, the real property described in the attached Deed and made a part hereof by reference for all purposes, and

WHEREAS, **Morrison Homes Inc., a Delaware Corporation**, has made, executed, acknowledged and delivered to said Elk Grove Community Services District, a Grant Deed dated the 1<sup>st</sup> day of August, 2003, conveying the real property described in the Deed, to said Elk Grove Community Services District;

NOW THEREFORE BE IT RESOLVED that the Board accepts the Grant Deed attached hereto and directs the same to be forwarded to the Recorder of Sacramento County, California for recording.

PASSED AND ADOPTED by the Board of Directors of the Elk Grove Community Services District, this 1<sup>st</sup> day of March, 2005, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elk Grove Community Services District

---

Elliot Mulberg, President

ATTEST:

---

Donna L. Hansen, Secretary

# ELK GROVE COMMUNITY SERVICES DISTRICT

## RESOLUTION NO. 2005-35

### RESOLUTION ACCEPTING DEED BY THE ELK GROVE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS TO REAL PROPERTY

#### **Laguna Creek South Village 3B APN 132 1410 065 Lot A (Corridor)**

WHEREAS, the Elk Grove Community Services District, a political subdivision of the State of California, heretofore received from **K. Hovnanian Forecast Homes, Inc. a California Corporation**, the real property described in the attached Deed and made a part hereof by reference for all purposes, and

WHEREAS, **K. Hovnanian Forecast Homes, Inc. a California Corporation**, has made, executed, acknowledged and delivered to said Elk Grove Community Services District, a Grant Deed dated the 29<sup>th</sup> day of May, 2003, conveying the real property described in the Deed, to said Elk Grove Community Services District;

NOW THEREFORE BE IT RESOLVED that the Board accepts the Grant Deed attached hereto and directs the same to be forwarded to the Recorder of Sacramento County, California for recording.

PASSED AND ADOPTED by the Board of Directors of the Elk Grove Community Services District, this 1<sup>st</sup> day of March, 2005, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elk Grove Community Services District

---

Elliot Mulberg, President

ATTEST:

---

Donna L. Hansen, Secretary

# ELK GROVE COMMUNITY SERVICES DISTRICT

## RESOLUTION NO. 2005-36

### RESOLUTION ACCEPTING DEED BY THE ELK GROVE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS TO REAL PROPERTY

#### **Elk Grove Meadows Unit 2 APN 132 1390 046 Lot A (Corridor)**

WHEREAS, the Elk Grove Community Services District, a political subdivision of the State of California, heretofore received from **Reynen & Bardis (SWEET), LLC, a California Limited Liability Company**, the real property described in the attached Deed and made a part hereof by reference for all purposes, and

WHEREAS, **Reynen & Bardis (SWEET), LLC, a California Limited Liability Company**, has made, executed, acknowledged and delivered to said Elk Grove Community Services District, a Grant Deed dated the 3<sup>rd</sup> day of December, 2004, conveying the real property described in the Deed, to said Elk Grove Community Services District;

NOW THEREFORE BE IT RESOLVED that the Board accepts the Grant Deed attached hereto and directs the same to be forwarded to the Recorder of Sacramento County, California for recording.

PASSED AND ADOPTED by the Board of Directors of the Elk Grove Community Services District, this 1<sup>st</sup> day of March, 2005, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elk Grove Community Services District

---

Elliot Mulberg, President

ATTEST:

---

Donna L. Hansen, Secretary

# ELK GROVE COMMUNITY SERVICES DISTRICT

## RESOLUTION NO. 2005-37

### RESOLUTION ACCEPTING DEED BY THE ELK GROVE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS TO REAL PROPERTY

#### **Cresleigh Ranch Village G APN 132 1520 072 Lot A (Corridor)**

WHEREAS, the Elk Grove Community Services District, a political subdivision of the State of California, heretofore received from **Cresleigh Homes Corporation, a California Corporation**, the real property described in the attached Deed and made a part hereof by reference for all purposes, and

WHEREAS, **Cresleigh Homes Corporation, a California Corporation**, has made, executed, acknowledged and delivered to said Elk Grove Community Services District, a Grant Deed dated the 20<sup>th</sup> day of October, 2003, conveying the real property described in the Deed, to said Elk Grove Community Services District;

NOW THEREFORE BE IT RESOLVED that the Board accepts the Grant Deed attached hereto and directs the same to be forwarded to the Recorder of Sacramento County, California for recording.

PASSED AND ADOPTED by the Board of Directors of the Elk Grove Community Services District, this 1<sup>st</sup> day of March, 2005, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elk Grove Community Services District

---

Elliot Mulberg, President

ATTEST:

---

Donna L. Hansen, Secretary

# ELK GROVE COMMUNITY SERVICES DISTRICT

## RESOLUTION NO. 2005-38

### RESOLUTION ACCEPTING DEED BY THE ELK GROVE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS TO REAL PROPERTY

**Cresleigh Ranch Village F2**  
**APN 132 1450 001 Lot A (Corridor)**  
**APN 132 1450 016 Lot B (Corridor)**

WHEREAS, the Elk Grove Community Services District, a political subdivision of the State of California, heretofore received from **Cresleigh Homes Corporation, a California Corporation**, the real property described in the attached Deed and made a part hereof by reference for all purposes, and

WHEREAS, **Cresleigh Homes Corporation, a California Corporation**, has made, executed, acknowledged and delivered to said Elk Grove Community Services District, a Grant Deed dated the 11<sup>th</sup> day of September, 2003, conveying the real property described in the Deed, to said Elk Grove Community Services District;

NOW THEREFORE BE IT RESOLVED that the Board accepts the Grant Deed attached hereto and directs the same to be forwarded to the Recorder of Sacramento County, California for recording.

PASSED AND ADOPTED by the Board of Directors of the Elk Grove Community Services District, this 1<sup>st</sup> day of March, 2005, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elk Grove Community Services District

---

Elliot Mulberg, President

ATTEST:

---

Donna L. Hansen, Secretary

# ELK GROVE COMMUNITY SERVICES DISTRICT

## RESOLUTION NO. 2005-39

### RESOLUTION ACCEPTING DEED BY THE ELK GROVE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS TO REAL PROPERTY

**Cresleigh Ranch Village E**  
**APN 132 1530 075 Lot A (Corridor)**  
**APN 132 1530 076 Lot B (Corridor)**

WHEREAS, the Elk Grove Community Services District, a political subdivision of the State of California, heretofore received from **Cresleigh Homes Corporation, a California Corporation**, the real property described in the attached Deed and made a part hereof by reference for all purposes, and

WHEREAS, **Cresleigh Homes Corporation, a California Corporation**, has made, executed, acknowledged and delivered to said Elk Grove Community Services District, a Grant Deed dated the 20<sup>th</sup> day of October, 2003, conveying the real property described in the Deed, to said Elk Grove Community Services District;

NOW THEREFORE BE IT RESOLVED that the Board accepts the Grant Deed attached hereto and directs the same to be forwarded to the Recorder of Sacramento County, California for recording.

PASSED AND ADOPTED by the Board of Directors of the Elk Grove Community Services District, this 1<sup>st</sup> day of March, 2005, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elk Grove Community Services District

---

Elliot Mulberg, President

ATTEST:

---

Donna L. Hansen, Secretary

# ELK GROVE COMMUNITY SERVICES DISTRICT

## RESOLUTION NO. 2005-40

### RESOLUTION ACCEPTING DEED BY THE ELK GROVE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS TO REAL PROPERTY

**Cresleigh Ranch Village B**  
**APN 132 1510 077 Lot A (Corridor)**  
**APN 132 1510 078 Lot B (Corridor)**

WHEREAS, the Elk Grove Community Services District, a political subdivision of the State of California, heretofore received from **Cresleigh Homes Corporation, a California Corporation**, the real property described in the attached Deed and made a part hereof by reference for all purposes, and

WHEREAS, **Cresleigh Homes Corporation, a California Corporation**, has made, executed, acknowledged and delivered to said Elk Grove Community Services District, a Grant Deed dated the 7<sup>th</sup> day of October, 2003, conveying the real property described in the Deed, to said Elk Grove Community Services District;

NOW THEREFORE BE IT RESOLVED that the Board accepts the Grant Deed attached hereto and directs the same to be forwarded to the Recorder of Sacramento County, California for recording.

PASSED AND ADOPTED by the Board of Directors of the Elk Grove Community Services District, this 1<sup>st</sup> day of March, 2005, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elk Grove Community Services District

---

Elliot Mulberg, President

ATTEST:

---

Donna L. Hansen, Secretary

# ELK GROVE COMMUNITY SERVICES DISTRICT

## RESOLUTION NO. 2005-41

### RESOLUTION ACCEPTING DEED BY THE ELK GROVE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS TO REAL PROPERTY

#### **Laguna Meadows Village F3 F4 Lot A APN 132 1130 096 (Corridor)**

WHEREAS, the Elk Grove Community Services District, a political subdivision of the State of California, heretofore received from **Ryland Homes of California, In., a Delaware Corporation which acquired title as Ryland Homes of Northern California, Inc. a Delaware Corporation**, the real property described in the attached Deed and made a part hereof by reference for all purposes, and

WHEREAS, **Ryland Homes of California, In., a Delaware Corporation which acquired title as Ryland Homes of Northern California, Inc. a Delaware Corporation**, has made, executed, acknowledged and delivered to said Elk Grove Community Services District, a Grant Deed dated the 12<sup>th</sup> day of October, 2004, conveying the real property described in the Deed, to said Elk Grove Community Services District;

NOW THEREFORE BE IT RESOLVED that the Board accepts the Grant Deed attached hereto and directs the same to be forwarded to the Recorder of Sacramento County, California for recording.

PASSED AND ADOPTED by the Board of Directors of the Elk Grove Community Services District, this 1<sup>st</sup> day of March, 2005, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elk Grove Community Services District

---

Elliot Mulberg, President

ATTEST:

---

Donna L. Hansen, Secretary



# STAFF REPORT

**DATE:** March 1, 2005  
**TO:** Board of Directors  
**FROM:** Jeff Ramos, Administrative Services Director  
**SUBJECT:** 401A RETIREMENT SAVINGS PLAN



## **RECOMMENDATION**

That the Board of Directors approve Resolution 2005-43 authorizing ICMA Retirement Corporation as the provider of the District's 401A Retirement Savings Plan and authorize the General Manager to execute all necessary documents.

## **BACKGROUND/ANALYSIS**

On December 7, 2004, the Board approved the establishment of a 401A Retirement Savings Plan with AIG Valic. However, subsequent to your approval, AIG notified the District that they were not able to provide the requested services to the District. Therefore, staff is requesting the Board authorize ICMA Retirement Corporation as the provider of these services. They were included within the series of interviews staff performed in November and come highly recommended.

Attached is the resolution establishing ICMA Retirement Corporation as the provider of the District's 401A Retirement Savings Plan.

Should you have any questions or comments, please contact me prior to the meeting.

Respectfully submitted,

Jeff Ramos  
Administrative Services Director

Attachments

**ELK GROVE COMMUNITY SERVICES DISTRICT**

**RESOLUTION NO. 2005-43**

**RESOLUTION AUTHORIZING ICMA RETIREMENT CORPORATION TO  
PROVIDE RETIREMENT SAVINGS PLAN SERVICES TO THE  
ELK GROVE COMMUNITY SERVICES DISTRICT**

WHEREAS, the Elk Grove Community Services District (hereinafter “Employer”) has employees rendering valuable services; and

WHEREAS, the establishment of a money purchase retirement plan benefits employees by providing funds for retirement and funds for their beneficiaries in the event of death; and

WHEREAS, the Employer desires that its money purchase retirement plan be administered by the ICMA Retirement Corporation and that the funds held under such plan be invested in the ICMA Retirement Trust, a trust established by public employers for the collective investment of funds held under their retirement and deferred compensation plans.

NOW THEREFORE, BE IT RESOLVED that the Employer hereby establishes a money purchase retirement plan (the “Plan”) in the form of the ICMA Retirement Corporation Government Money Purchase Plan & Trust, pursuant to the specific provisions of the Adoption Agreement. The Plan shall be maintained for the exclusive benefit of eligible employees and their beneficiaries; and

BE IT FURTHER RESOLVED that the Employer hereby executes the Declaration of Trust of the ICMA Retirement Trust, attached hereto, intending this execution to be operative with respect to any retirement or deferred compensation plans subsequently established by the Employer, if the assets of the plan are to be invested in the ICMA Retirement Trust; and

BE IT FURTHER RESOLVED that the Employer hereby agrees to serve as trustee under the Plan and to invest funds held under the Plan in the ICMA Retirement Trust; and

BE IT FURTHER RESOLVED that the Administrative Services Director shall be the coordinator for the Plan; shall receive reports, notices, etc., from the ICMA Retirement Corporation or the ICMA Retirement Trust; shall cast, on behalf of the Employer, any required votes under the ICMA Retirement Trust; may delegate any administrative duties relating to the Plan to appropriate departments; and is authorized to execute all necessary agreements with the ICMA Retirement Corporation incidental to the administration of the Plan.

Passed and adopted by the Board of Directors of the Elk Grove Community Services District  
at its regular meeting held the 1st day of March 2005, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Elliot Mulberg, President

Attest:

---

Donna L. Hansen, Secretary

# STAFF REPORT

**DATE:** March 1, 2005  
**TO:** Board of Directors  
**FROM:** Jeff Ramos, Administrative Services Director  
**SUBJECT:** **APPROVAL OF RESOLUTION 2005-42 GRANTING  
RIGHT OF WAY TO SACRAMENTO MUNICIPAL  
UTILITY DISTRICT (SMUD)**

---



## **RECOMMENDATION**

That the Board of Directors approve Resolution No. 2005-42 granting a right of way to SMUD at the Fire Training Facility site to allow SMUD to operate and maintain its electrical facilities.

## **BACKGROUND/ANALYSIS**

On July 1, 2003, as part of the construction of the Fire Training Facility, the Board approved an Agreement to Grant Right of Way with SMUD. This agreement required the District to install and deed the required electrical facilities to SMUD and also to execute a Grant Right of Way upon presentation from SMUD.

The attached Grant Right of Way completes the District's obligations under the agreement approved by the Board on July 1, 2003 and gives SMUD the right to operate and maintain its electrical facilities at the Training Facility site.

Attached are the resolution and Grant Right of Way for your approval.

Respectfully submitted,

Jeff Ramos  
Administrative Services Director

Attachments

*(For a copy of the Grant of Way, please contact CSD Admin @ 685-7069.)*

**ELK GROVE COMMUNITY SERVICES DISTRICT**

*Your Independent Local Government Agency Providing Parks, Recreation, Fire and Emergency Medical Services*

**RESOLUTION NO. 2005-42**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE ELK GROVE COMMUNITY SERVICES DISTRICT GRANTING RIGHT OF WAY TO SACRAMENTO MUNICIPAL UTILITY DISTRICT (APN: 134-0220-047)**

**WHEREAS**, the Elk Grove Community Services District (District) is in receipt of a Grant of Right of Way between the District and Sacramento Municipal Utility District (SMUD) to operate and maintain its electrical facilities at 10573 E. Stockton Blvd.; and

**WHEREAS**, SMUD and District previously entered into an Agreement to Grant Right of Way; and

**WHEREAS**, said Agreement to Grant Right of Way required the District to execute a standard form Grant Right of Way upon presentation from SMUD to allow SMUD to operate and maintain its electrical facilities.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Elk Grove Community Services District approve the Grant Right of Way with SMUD at 10573 E. Stockton Blvd.

**PASSED AND ADOPTED** by the Board of Directors of the Elk Grove Community Services District, this **1st** day of **March 2005**, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

---

Elliot Mulberg, President

**ATTEST:** \_\_\_\_\_  
Donna L. Hansen, Secretary

# STAFF REPORT

**DATE:** March 1, 2005  
**TO:** Board of Directors  
**THROUGH:** Donna Hansen, General Manager  
**FROM:** Keith M. Grueneberg, Fire Chief  
**BY:** Steven J. Foster, Assistant Chief/Fire Marshal  
**SUBJECT:** STATION 74 REMODEL-REPLACEMENT OF ASPHALT DRIVEWAYS

---



## RECOMMENDATION:

That the Board authorizes the Fire Chief to proceed with solicitation of bids for the replacement and construction of Fire Station 74 asphalt driveways with concrete using funds from within the Fire Department Budget and identified in the Fiscal 04/05 Mid Year Budget Report.

## BACKGROUND/ANALYSIS:

During the recent re-construction of Station 74 it was noted that the asphalt driveways have failed in numerous locations (see attached photos). The front ramp of Station 74 is 50% asphalt and the cracks between the concrete and the asphalt seeps water and undermines the base causing failure.

All new fire stations are built with 100% concrete to prevent asphalt/concrete cracks that have different expansion rates and some stations have had the asphalt replaced such as Station 71 (see attached photo). The concrete is poured to 8" thick with re-bar in the drive areas and 6" thick in the parking areas. Station 74 will house a Truck Company, Engine Company, and Medic Crew. This is our busiest and most staffed station.

Up to \$150,000 has been identified within the Fire Department budget for this project. It is appropriate to bid the job instead of making it a change order due to the scope and magnitude of the project. A change order would cost an additional 15% and would exceed the amount allowed in our procurement policy.

Once bids are obtained, the lowest qualified bid will be brought back to the Board for approval or denial.

Respectfully submitted,

KEITH M. GRUENEBERG  
Fire Chief

*(For a copy of the photos, please contact CSD Admin @ 685-7069.)*

## ATTACHMENT "A" PICTURES

# STAFF REPORT



**DATE:** March 1, 2005

**TO:** Board of Directors

**FROM:** David Wigginton, Administrator  
Department of Parks and Recreation

**BY:** Jenny Smith, Advance Planning Analyst

**SUBJECT: PUBLIC HEARING - AMENDMENT TO ORDINANCE NO. 9, SECTION 1.135, NON-STRAP SKATEBOARD AND IN-LINE SKATE PARK REGULATIONS**

---

## **RECOMMENDATION**

That the Board of Directors adopt or adopt with modifications, the amendment to Ordinance No. 9, Section 1.135, Non-strap Skateboard and In-line Skate Park Regulations.

## **BACKGROUND**

On January 4, 2005, the Board of Directors approved amending Ordinance No. 9, Section 1.135, Non-strap Skateboard and In-line Skate Park Regulations to include a waiver requirement for participants under age 14. The current Skate Park Regulations are provided (Exhibit A) with the proposed amendment, item q, in bold.

Adoption of the amendment requires a public hearing, which the Board set for tonight's meeting. Notice of the Public Hearing was published in the Elk Grove Citizen January 21, 2005 and the Sacramento Bee's Elk Grove Section January 27, 2005. If adopted tonight, the amendment will be published in the Elk Grove Citizen March 4, 2005 and the Sacramento Bee's Elk Grove Section March 10, 2005 and will become effective May 4, 2005.

Should you have any further questions, please contact me prior to the Board Meeting.

Respectfully Submitted,

David L. Wigginton, Administrator  
Department of Parks and Recreation

Attachment

**ELK GROVE COMMUNITY SERVICES DISTRICT**

*Your Independent Local Government Agency Providing Parks, Recreation, Fire and Emergency Medical Services*



## EXHIBIT A

### PROPOSED AMENDMENT TO ORDINANCE NO. 9, SECTION 1.135, NON-STRAP SKATEBOARD AND IN-LINE SKATE PARK REGULATIONS

#### Ordinance No. 9, Section 1.135 Non-strap Skateboard and In-line Skate Park

- a. All persons using the District skate park must wear a helmet, elbow pads and kneepads. Violators of this rule will be cited and asked to leave. Helmets must have a chin strap, which must be fastened at all times.
- b. While skating, smaller and/or younger skaters must always be given the right of way by larger and/or older skaters.
- c. The skate park is for use with skateboards and skates only. Bicycles, scooters, and motorized vehicles, including but not limited to, motorized scooters and pocket bikes are prohibited.
- d. Strap on skateboards and mini toy skateboards are prohibited.
- e. Structures, obstacles or other materials (ramps, jumps, etc.) may not be brought into the skate park.
- f. Persons teaching or coaching skaters must wear a protective helmet, elbow pads, and kneepads if they are within the skate park.
- g. Spectators are not allowed on the skating surface, except for persons teaching or coaching skaters.
- h. Skating is only permitted during posted hours of operation.
- i. Food and beverages are prohibited in the skate park.
- j. Glass containers are prohibited in the skate park.
- k. Alcohol and tobacco are prohibited in the skate park.
- l. No person shall cause graffiti, tagging or the placement of stickers or decals on any skate park facilities.
- m. The skate park will be closed when the surface is wet or when other dangerous conditions exist as determined by the Administrator.
- n. Animals are not allowed in the skate park.
- o. Amplified music is prohibited in the skate park unless the Administrator has issued a permit.
- p. The District does not assume any responsibility for injuries at the skate park. A disclaimer shall be posted at the skate park, which shall state: "SKATEBOARDING AND SKATING MAY CONSTITUTE HAZARDOUS RECREATIONAL ACTIVITIES PURSUANT TO GOVERNMENT CODE SECTION 831.7(b). USE OF THIS FACILITY MAY RESULT IN SERIOUS BODILY INJURY, DISABILITY, OR EVEN DEATH. ELK GROVE COMMUNITY SERVICE DISTRICT DOES NOT ASSUME ANY RESPONSIBILITY FOR INJURIES. USE AT YOUR OWN RISK."
- q. **Children under the age of 14 are required to provide an express waiver signed by their parent or legal guardian to the front office inside the community center prior to entering the facility.**

#### ELK GROVE COMMUNITY SERVICES DISTRICT

*Your Independent Local Government Agency Providing Parks, Recreation, Fire and Emergency Medical Services*

# STAFF REPORT

**DATE:** March 1, 2005  
**TO:** CSD Board of Directors  
**FROM:** Keith M. Grueneberg, Fire Chief  
**SUBJECT:** Mobile Data Terminal Replacement



## **RECOMMENDATION:**

That the Board of Directors approves the expenditure not to exceed \$150,000 for the replacement of out dated Mobile Data Terminal equipment.

## **BACKGROUND/ANALYSIS:**

In 1994, the Fire Department installed approximately 20 mobile data terminal systems (MDT's) as part of the regional communication dispatch system. Emergency calls are transmitted to the fire and ambulance units, via MDT's, which display the address, type of call and map page grid number to the operator. The units that were purchased in 1994 were of 1980 technology. Since that time we have found the use of these devices invaluable in response time measurements. These units are heavy, bulky, and take up valuable space inside the cab of our apparatus. The viewing screen is approximately 4X4 inches which prohibits any map configuration and is difficult to read.

As part of the Board of Directors vital few for this year the department was to begin replacement of these units. Since the vital few were established and approved by the Board we have learned the current memory and operating systems will no longer be compatible with the updated regional communications system. (The department has contributed \$40,000 to upgrade the system through the communications center.) In addition, the older units will not support our mapping program and automatic vehicle locator (AVL) system. We have cannibalized non-repairable units in order to repair and maintain the current MDT's in use.

During the mid year budget review we have identified \$150,000 within the budget which could cover this expense. Each MDT costs \$10,500 and is vital part of our communications system. MDT's play a major role in maintaining our current response times. Approval of this request will enable us to replace all first out equipment.

Respectfully submitted,

Keith M. Grueneberg  
 FIRE CHIEF

**ELK GROVE COMMUNITY SERVICES DISTRICT**

*Your Independent Local Government Agency Providing Parks, Recreation, Fire and Emergency Medical Services*

# STAFF REPORT

**DATE:** March 1, 2005  
**TO:** Board of Directors  
**FROM:** Donna L. Hansen, General Manager  
**THROUGH:** Keith M. Grueneberg, Fire Chief  
**BY:** Phil Davis, Deputy Chief  
**SUBJECT:** **THAT THE BOARD AUTHORIZES THE GENERAL MANAGER AND FIRE CHIEF'S SUPPLEMENTAL BUDGET REQUESTS FROM FUNDS WITHIN THE FIRE DEPARTMENT BUDGET TO:**  
**1. UPGRADE THE POSITION OF ADMINISTRATIVE ASSISTANT TO ADMINISTRATIVE ANALYST**



---

## **EXECUTIVE SUMMARY:**

- Funding for this requested position will come from the money saved and identified within the fire department budget at the mid-year 2004/2005 budget review.
- Funding request for the Administrative Analyst is \$15,000 for remainder fiscal year 04/05.

## **ADMINISTRATIVE ANALYST**

- The fiscal 04/05 budget has an authorized position for an Administrative Assistant.
- It is necessary to upgrade the position in order to meet the needs of the Fire Department without working the Administrative Assistant position out of class.
- The scope of the desired work product exceeds the job duties of an Administrative Assistant.
- The needs include budget management, preparation and monitoring; collection and disbursement of revenues, accounting, financial reporting and auditing; monitoring contracts with outside agencies and organizations; assisting with recruitment and the hiring cycle; risk management; purchasing, implementation of policies and procedures, developing statistical reports for analysis, using FIREHOUSE software to create reports that include forecasting, trending and results analysis; recording, classifying and summarizing financial transactions and events, maintaining accurate time keeping and overtime records, initiating and processing press releases for the Fire Chief.

## **BACKGROUND/ANALYSIS:**

### ADMINISTRATIVE ANALYST:

The Fiscal 04/05 budget and the Master Plan identified the position of an Administrative Assistant to be hired in January, 2005. A review of the fire department's needs during the Master Plan update process last month identified a greater need for support of the senior fire chief staff. The scope of the desired work product exceeds the job duties of an Administrative Assistant. Therefore, in lieu of working a position out of class or hiring an Administrative Fire Captain, it was agreed by the General Manager with the concurrence of the Fire Chief, that an Analyst most closely fit the needs of the Department.

Typical job functions identified are as follows:

- Assists the Fire Chief in the fiscal management of the fire department including budget preparation and monitoring. Assists the department in the collection and disbursement of revenues, accounting, financial reporting and auditing. Records, classifies and summarizes financial transactions and events in accordance with generally accepted accounting principles.
- Work with departmental personnel to prepare the budgets for the fire department.
- Understands and monitors all contracts with outside agencies and organizations.
- Assists the Fire Chief in the application of modern human resources practices, risk management and purchasing and the implementation of policies and procedures to conduct such activities.
- Develops statistical reports for analysis regarding emergency incident responses using FIREHOUSE software including forecasting, trending and results analysis.
- Maintains accurate time keeping and overtime records and evaluates same in relation to the Fair Labor and Standards Act (FLSA), as well as all other local, state and federal statutes and regulations.
- Initiates and processes press releases as directed by the Fire Chief.
- Uses various software applications, such as (Microsoft Office Suite) spreadsheets, relational databases, statistical and graphics packages to assemble, manipulate and/or format data and/or reports.
- Supervises subordinate administrative personnel.

In summary, the Fire Chief requests that the Board authorize the upgrade of the Administrative Assistant position.

Respectfully Submitted,

KEITH GRUENEBERG  
Fire Chief

# STAFF REPORT

**DATE:** March 1, 2005  
**TO:** Board of Directors  
**FROM:** Donna L. Hansen, General Manager  
**THROUGH:** Keith M. Grueneberg, Fire Chief  
**BY:** Steve Foster, Assistant Chief/Fire Marshal



**SUBJECT: THAT THE BOARD AUTHORIZES THE GENERAL MANAGER AND FIRE CHIEF SUPPLEMENTAL BUDGET REQUESTS FROM FUNDS WITHIN THE FIRE DEPARTMENT BUDGET TO:**  
**1. CREATE TWO INSPECTOR II POSITIONS FOR THE LENT RANCH MALL AND LAGUNA RIDGE PROJECTS.**

---

## **EXECUTIVE SUMMARY:**

- Funding for these requested positions will come from the money saved and identified within the fire department budget at the mid-year 2004/2005 budget review.
- The funding request for the two Inspector II is \$25,000 total for the remainder of fiscal year 04/05.

## **FIRE PREVENTION INSPECTORS**

- The Fire Prevention Division is working at maximum capacity and needs to create two additional Inspector II positions by July 1, 2005. One will be assigned to the *Lent Ranch Mall* project area and one to the *Laguna Ridge* area.
- The current construction trend over the past three years has produced an average of 2.1 million sq. feet of commercial property each year. Lent Ranch Mall is proposed to be a total of 3.1 million sq. feet for the entire project over an 18-month period.
- Design review, planning meetings, and preliminary construction plan review has begun on both projects.
- The annual budget impact for one of the Inspector II is approximately \$75,000 which is being funded by the Mall Development Co. and reimbursed through fees for service.
- The annual budget impact for the Laguna Ridge inspector of approximately \$75,000 will be funded @ 75% by Ordinance 7 fees.

## **BACKGROUND/ANALYSIS:**

### **FIRE INSPECTORS:**

The Fire Prevention Division is currently funded for a Fire Marshal (Assistant Chief), an Assistant Fire Marshal, one Supervising Investigator/Inspector III, three Fire Inspectors II, one Plans Intake Coordinator and a full-time clerical. Other outside consultants and overtime staff assist with peak workloads, such as spikes in plan review impacts, weed abatement, and filing/records management needs.

The Fire Prevention Division is proposing to create two additional Fire Inspectors II positions to ensure a necessary level of expertise is maintained to support community growth and the increasing need for customer relations/support. With the incredibly fast paced construction schedule seen in the Elk Grove area, the Fire Prevention Bureau needs to add these positions to maintain our goals for plan review and inspection time frames as set forth in the Master Plan. The Lent Ranch Mall project is proposed to consist of approximately 3.1 million square feet of commercial area. The Mall's construction schedule is set to submit plans for review the *summer of 2005*, start construction *spring of 2006*, and open for business in the *fall of 2007*. It is important for a project of this nature to have continuity in plan check and inspection throughout the entire project. The assigned inspector will be attending pre-construction meetings prior to plan submittal and continuing through the construction of the buildings. As such, it is necessary to provide this position immediately, so that the inspector can be educated in the Elk Grove Fire Department's practices, policies and procedures.

The Laguna Ridge Development Area is also scheduled to start planning and construction during the *summer of 2005*. It is expected that this development area will bring an additional 11,000 homes to Elk Grove and sufficient commercial area to support it. The Fire Department Master Plan proposed a fourth Fire Inspector II in the year 2005 based on the predicted population base. The current population of Elk Grove is approximately 115,000+. The addition of the Laguna Ridge area will provide for a population in excess of that predicted. Again, it is necessary to provide for this position now, so that the inspector is educated on the Elk Grove Fire Department's policies and procedures prior to the projects beginning. This position will be funded by Ordinance 7 fees.

In summary, the Fire Chief requests that the Board authorize the upgrade of the Administrative Assistant position and the hiring of two Fire Inspectors.

Respectfully Submitted,

KEITH GRUENEBERG  
Fire Chief

# STAFF REPORT

**DATE:** March 1, 2005  
**TO:** Board of Directors  
**FROM:** David Wigginton, Administrator  
Department of Parks & Recreation  
**BY:** Fred Bremerman  
Advance Planning and Operations Superintendent



**SUBJECT: PARK UTILIZATION AND SPORT FIELDS ANALYSIS**

---

## **RECOMMENDATION**

That the Board of Directors receives this report and offers direction to staff as appropriate.

## **BACKGROUND/ANALYSIS**

This report covers the following topics regarding park utilization and sport fields analysis:

- 1) Existing and proposed sport fields to meet community needs.
- 2) Comparison of CSD sport fields with the cities of Roseville and Folsom.
- 3) CSD and Elk Grove Youth Sports Association (EGYSA) coordination to address sport fields and programming needs in the community.
- 4) Policy questions to answer for continued success in providing sport fields and programming.

A major portion of information in this report came from EGYSA President Gayle Mooney, and staff wishes to acknowledge her assistance. It is also appropriate to recognize the hard work of each youth sports organization. These groups work tirelessly to ensure local youth have many opportunities to participate in sports.

In this report, a number of policy questions are raised. Answers to these questions should strengthen the working relationship between CSD and EGYSA.

This report evaluates sport field needs for non-departmental programs and CSD programs. Non-departmental programs include those offered under the umbrella of EGYSA. This includes Girls Softball, Cal Ripken Baseball, Babe Ruth Baseball, PONY Baseball, Elk Grove Youth Soccer, and Jr. Football. CSD programs include youth sports (T-ball, flag football, pee wee soccer, etc), and adult softball and soccer programs.

The tables and graphs included in the report are further explained in the Appendixes.

## **ELK GROVE COMMUNITY SERVICES DISTRICT**

*Your Independent Local Government Agency Providing Parks, Recreation, Fire and Emergency Medical Services*

**I. Existing and Proposed CSD Sport Fields to Meet Community Needs**

As of 2004, the population within Elk Grove CSD boundaries was approximately 115,000. According to CSD staff calculations, field demand was 130.7 fields (Appendix A). This includes fields for participants in both non-departmental youth sports and CSD youth and adult sports programs. Non-departmental youth sports field demand is met through a combination of CSD fields (84.0) and others fields (58.0) from the school district and private providers.

Based on the current allocation of sport fields, a small field surplus exists for non-departmental youth softball-baseball and youth soccer programs while field demand for CSD programs exceeds supply. This has resulted in registration limits for T-ball and field rentals and encroachment onto fields once used exclusively for non-departmental youth sports. Of the 84 sport fields provided by CSD, 72.8 fields (or 87%) are allocated for non-departmental youth programs. CSD programs use 11.2 fields (or 13%). See Table 1/Appendix A for more details on ball field analysis.

**Table 1**

<b>Programs in Total CSD boundaries</b>	<b>Field Demand</b>	<b>CSD Fields Provided</b>	<b>Other Fields Provided</b>	<b>Fields Surplus/ (Shortage)</b>
Youth Softball-Baseball - Non departmental youth sports	59.5	38.3	29.0	7.8
Youth Soccer - Non departmental youth sports	55.0	34.5	29.0	8.5
CSD T-ball and Flag Football (youth); Softball and Soccer (adult)	16.2	11.2	0.0	(5.0)
<b>Totals</b>	<b>130.7</b>	<b>84.0</b>	<b>58.0</b>	<b>11.3</b>

*Items of note:*

- 1) *Fields Provided is a cumulative count of actual sport fields plus soccer overlays. For example, CSD has 71 existing sport fields plus 13 soccer overlays for a total of 84 fields. This cumulative total provides an accurate comparison against field demand.*
- 2) *Field surpluses can be misleading for two reasons. First, some fields are rotated out of the allocation mix for renovation. Second, some fields (particularly school fields) can only be used for practices, not games, due to field limitations.*

It should be noted that non-departmental youth sports programs use 87% of sport fields to serve 27% of the youth within the CSD (9,592 youth out of 36,231 EGUSD students enrolled in grades K-12 within CSD boundaries. This number does not include private or home school students).

***Policy question: Should the current allocation of fields remain at 87% for non-departmental youth sports and 13% for CSD programs?***

EGYSA uses a different methodology to determine field demand. It includes fewer average teams per field, resulting in higher field demand. The end result according to EGYSA is field shortages for youth baseball-softball of 16.7 fields and for youth soccer of 14.7 fields.



Though methodology may vary, one agreed upon item is that 29% of all youth sports participants are not CSD residents. Current field allocation is based on total registration, which includes 71% residents. If fields were abundant, this would not be an issue. However, CSD is receiving a continuous message from EGYSA that field shortages exist.

CSD is one part of the total field solution. It is important that agencies outside of CSD provide fields to accommodate the 29% non resident factor. According to EGYSA, outside agencies provide only 19% of the fields used by EGYSA. To reach 29%, outside agencies would need to provide another 14 sport fields. This would alleviate some of pressure expressed by EGYSA to have more sport fields. CSD staff is pleased to work cooperatively with EGYSA to secure these additional fields.

***Policy question: Should CSD allocate fields based on total registration or resident registration?***

Proposed Sport Fields Development

The majority of sport field development is proposed to occur in East Franklin through 2007. Because the City Council has not taken action to approve the East Franklin park development fee update, CSD will lose between \$1.2 million and \$3.4 million dollars of park development fees. In addition, the potential loss of Laguna Ridge development fees will have a \$1.5 million dollar impact on Hal Bartholomew Sports Park and a \$8.5 million dollar impact on Morse Park.

If funding is available, the plan in East Franklin includes 28 sport fields. New schools should provide eight (8) additional fields. The combined total would meet field demand for both non-departmental programs and for CSD programs in the East Franklin area.

25 of the 28 sport fields (89%) are anticipated for non-departmental youth sports programs. CSD programs would use 3 fields (11%). See Table 2/Appendix A for more details.

**Table 2**

<b>Programs in East Franklin</b>	<b>Field Demand</b>	<b>CSD Fields Provided</b>	<b>Other Fields Provided</b>	<b>Fields Surplus/ (Shortage)</b>
Youth Softball-Baseball - Non-departmental youth sports	14.9	14.0	4.0	3.1
Youth Soccer - Non-departmental youth sports	13.8	11.0	4.0	1.2
CSD Tball and Flag Football (youth); Softball and Soccer (adult)	3.0	3.0	0.0	0.0
<b>Totals</b>	<b>31.7</b>	<b>28.0</b>	<b>8.0</b>	<b>4.3</b>

Two more sport fields are identified for development in Eastern Elk Grove by 2007. In summary, five (5) fields will be under construction in 2005 and playable in 2006. The remaining twenty-five (25) fields are anticipated for community planning and design in 2005, construction in 2006, and will be ready for play in 2007.

By 2007, total CSD sport fields would increase by 42% from 71 to 101 if the proposed construction schedule is implemented. See Appendix B – 2006/2007 New Elk Grove Sport Fields for more details.

## **II. Comparison of CSD Sport Fields with Roseville and Folsom**

Recent statements have called into question CSD's provision of fields as well as the level of support to non-departmental youth sports programs. Statements made suggest that youth sports groups fair much better when working with Roseville and Folsom Park and Recreation agencies.

CSD staff agrees that Roseville and Folsom are appropriate agencies for benchmarking purposes. The following information provides a comparison of all three agencies in these areas:

- Ball Fields Provided
- Community Population
- Parks/Fields Overview
- Youth Sports Participation
- Youth Softball-Baseball Information
- Youth Soccer Information
- Field Allocation Policy
- Artificial Turf Fields
- Field Maintenance Level of Service
- Fees Paid By Youth Sports

The information, tables, and graphs in this section summarize data found in Appendix C and D.

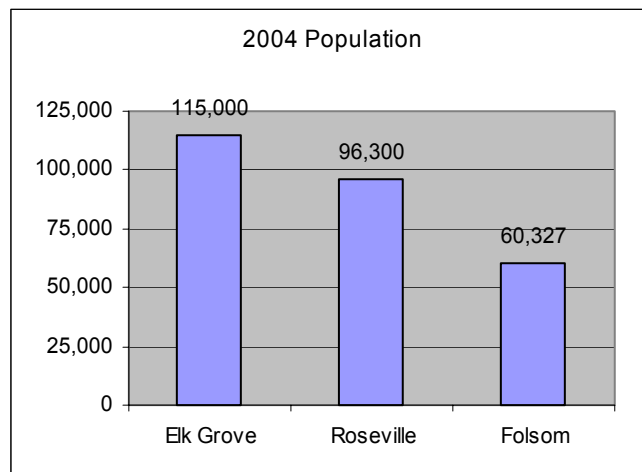
**Ball Fields Provided** – All parks and recreation ball fields provided by Elk Grove CSD, Roseville, and Folsom are listed in Appendix C. The list breaks out softball-baseball fields and soccer fields by both unlit and lighted facilities. Soccer overlays are noted with an asterisk in the Soccer column, and then totaled in the Notes column.

**Community Population** – Elk Grove is the largest and fastest growing community with 115,000 residents. Roseville has 96,300 residents, which is 8/10<sup>th</sup>s the size of Elk Grove. Folsom has 60,327 residents, which is just over half the size of Elk Grove.

Table 3

<b><i>Community's Population - 2000 to 2004</i></b>		
<b>Community</b>	<b>2000 Population</b>	<b>2004 Population</b>
<b>Elk Grove</b>	94,675	115,000
Population Change		20,325
% increase		<b>21%</b>
<b>Roseville</b>	79,921	96,300
Population Change		16,379
% increase		<b>20%</b>
<b>Folsom</b>	51,884	60,327
Population Change		8,443
% increase		<b>16%</b>

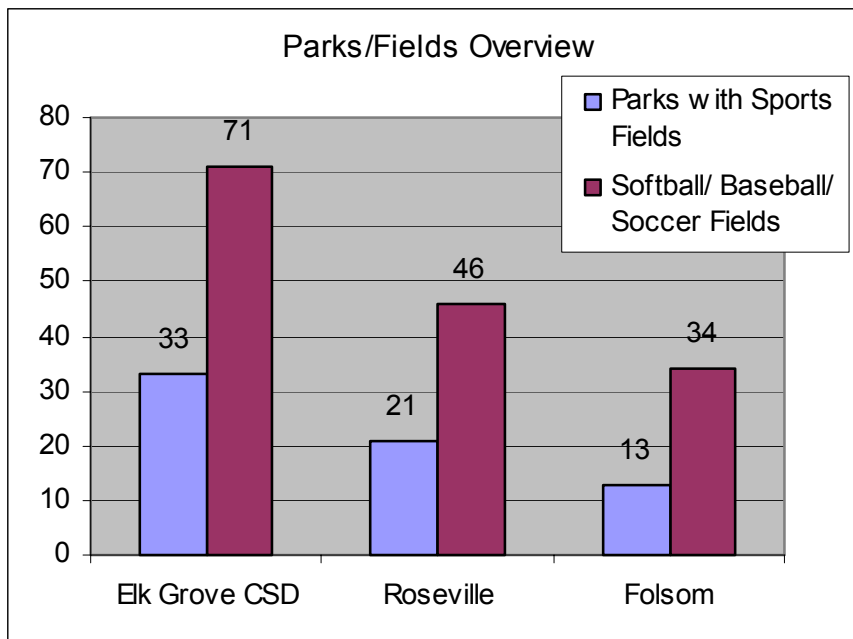
Graph 4



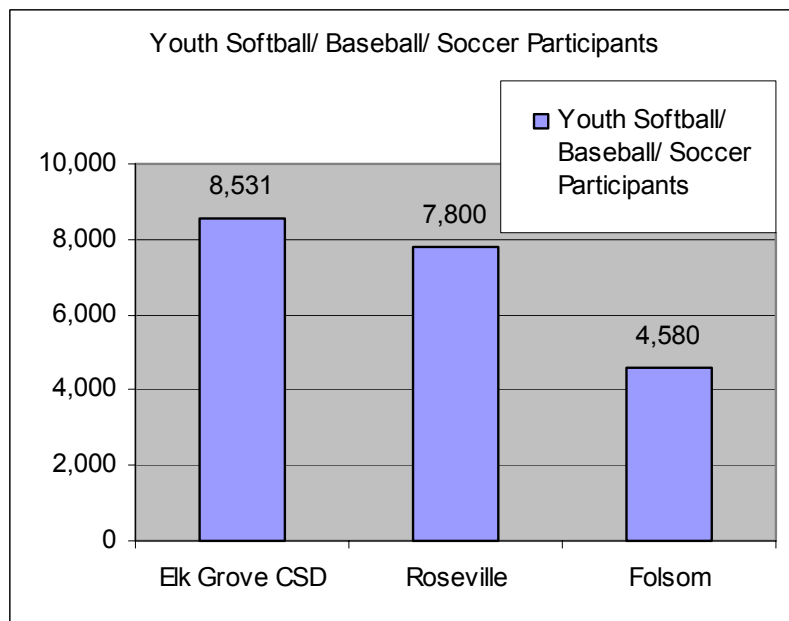
Graph 5

Parks/Fields Overview – Graph 5/Appendix D shows Elk Grove CSD with the most parks and sport fields. Fields shown are only those offered by the Park and Recreation agencies and does not include school or private facilities.

Note that Roseville, although 8/10<sup>th</sup>s the size of Elk Grove, has a perceptibly low amount of sports fields. To make up for this deficit, Roseville uses more overlays to accommodate soccer programs. This results in fewer softball-baseball fields being available for year round programs.



Graph 6



Youth Sports Participation – Graph 6/Appendix D shows youth sports participation tracks closely in all three communities to population (in Graph 4).

Note that participants as a % of population is very similar (Elk Grove CSD – 7.4%, Roseville – 8.1%, Folsom – 7.6%). Each community faces similar demands in providing sport fields.

### Youth Softball-Baseball Fields –

Graph 7 compares softball-baseball fields for each agency.

Table 8 shows dedicated fields with no soccer overlays. Elk Grove CSD, with input from EGYSA, has agreed to use fewer soccer overlays. This focus on dedicated fields means more fall programs for Girls Softball, Babe Ruth, and Cal Ripken programs. See Appendix D for more details.

Graph 7

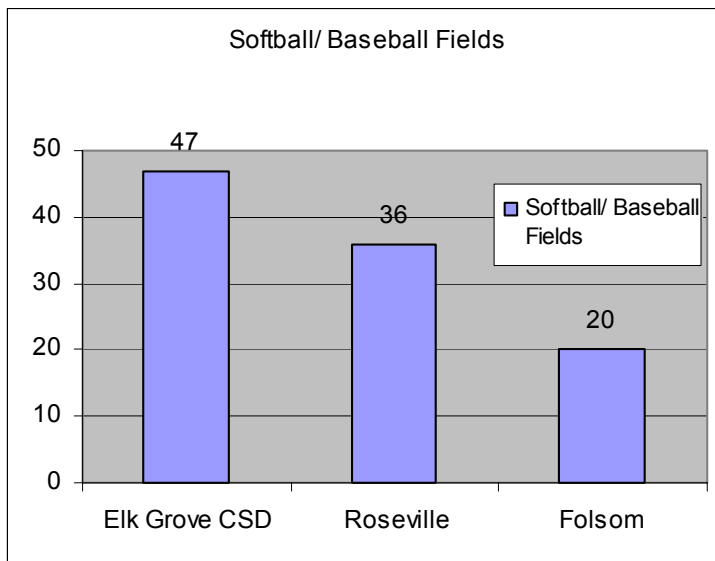


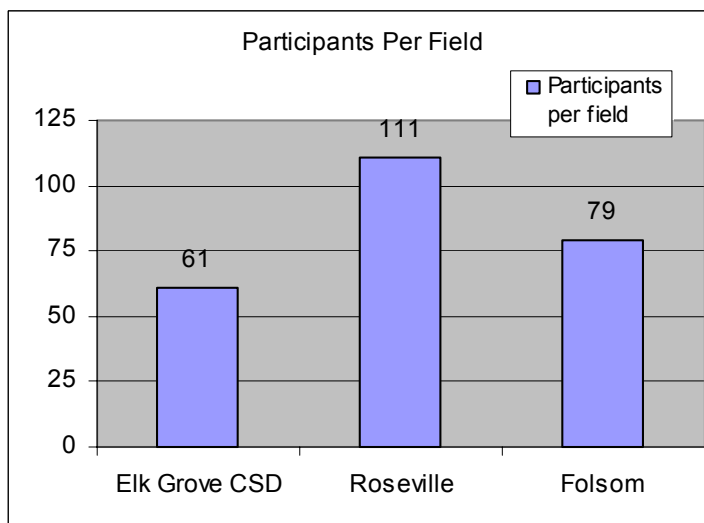
Table 8

Dedicated Fields - no soccer overlays
Elk Grove: 34 of 47 fields (72%)
Roseville: 13 of 36 fields (36%)
Folsom: 14 of 20 fields (70%)

### Youth Softball-Baseball Participants Per Field Ratio –

Elk Grove CSD maintains the lowest participants per field ratio of all three agencies. Fewer participants assigned to each field means more playing time for participants.

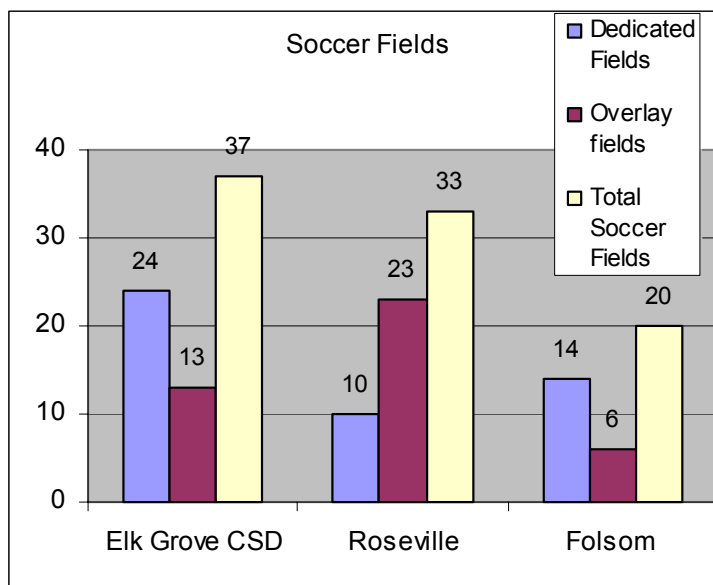
Graph 9



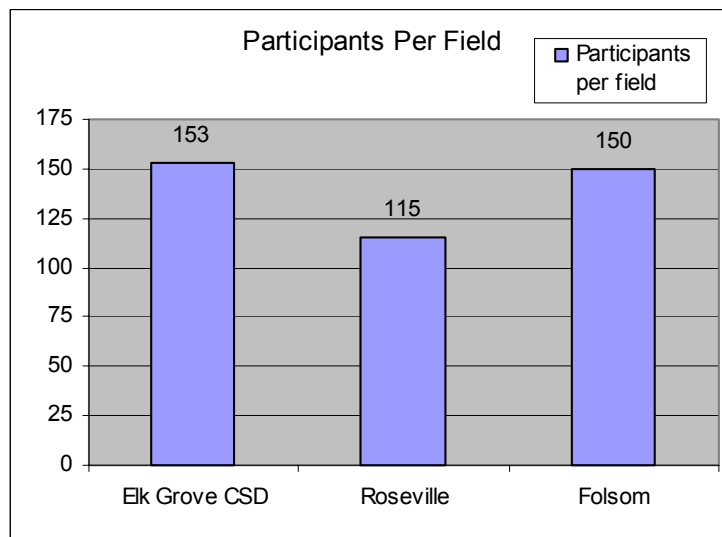
Graph 10

Youth Soccer Fields – Graph 10 shows dedicated and overlay soccer fields for each agency. Elk Grove CSD and Folsom have a higher percentage of dedicated soccer fields and use fewer soccer overlays. Dedicated fields can be used year round for soccer programs, weather permitting.

Roseville has fewer dedicated soccer fields and relies on soccer overlays to meet soccer field demand. Overlays are not available during softball-baseball season. This means fewer year round opportunities for soccer programs.



Graph 11



Youth Soccer Participants Per Field Ratio – Roseville has the lowest soccer participants per field ratio due to its use of soccer overlays. These overlays are good for soccer, but this also means fewer softball-baseball fields for fall programs.

EGYSA has told CSD to minimize soccer overlays. The result is each fall, 11 soccer overlays not used and instead remain as softball-baseball fields. If these fields were used by soccer instead of softball-baseball, it would lower the participants per field ratio to 118.

Field Allocation Policy – Each agency handles field allocation differently.

- 1) Field allocations to youth sports groups
  - a. In Roseville and Folsom, agency staff determine field allocations and notify groups of the decision. Allocations are provided only for resident registration.
  - b. In Elk Grove, EGYSA representatives from each organization determine field allocations and forward the recommendation to CSD for implementation. Fields are allocated based on total registration, which includes 71% residents and 29% non residents. See Appendix E for the 2005 Master Use Schedule.

Field allocation is an ongoing challenge. It seems there is never enough fields to satisfy demands. According to Roseville and Folsom staff, they receive the same feedback from their users.

Staff is evaluating the option of administering field allocations for non-departmental youth sports programs in the same manner as Roseville and Folsom. No decision has been made on this subject but options are under consideration.

***Policy question: Should CSD administer field allocation for non departmental youth sports programs or should this function continue to be administered by EGYSA?***

- 2) Date and time restrictions for field usage
  - a. Roseville allocates the majority of fields based on traditional seasons – March to June for softball-baseball use and August to November for soccer use. Fall softball-baseball programs are limited as most fields are converted to soccer use.  
  
Roseville Fields are taken off line for 3 months from December through February for turf renovation and maintenance.
  - b. Folsom – during softball season, no youth softball-baseball on Tuesday nights, plus youth off fields by 6:30 p.m. (6 of 20 fields). See other usage restrictions in the artificial turf fields section below.

Folsom Fields are taken off line for 2.5 months from December through mid-February for turf renovation and maintenance.

- c. Elk Grove CSD provides the majority of fields (56 of 71 fields) for year round programs.

Previously, Elk Grove CSD fields were taken off line for 2.5 months from December through mid-February for turf rest and maintenance. Recently, youth sports has requested softball-baseball field access in January/February. Staff is working hard to accommodate requests, but is finding it hard to keep fields in top playing condition with so much usage.

***Policy question: Should CSD require fields to be off line from December through February for turf renovation and maintenance?***

Artificial Turf Fields – Both Roseville and Folsom have 2 artificial turf multi use fields.

- In Roseville, youth sports and adult teams pay \$75 - \$125 per hour to use the artificial turf fields.
- In Folsom, youth play is limited to 3 days per week (Mon, Wed, Sat) from August through November to allow adult leagues to use the fields.

Artificial turf provides additional usage options in inclement weather. However, you can build and maintain five (5) grass turf fields for the same cost as one (1) artificial turf field. See Table 12.

Table 12

<b>Turf Type</b>	<b>Initial Construction Cost</b>	<b>Yearly Maintenance Cost</b>	<b>10 Year Maintenance Cost</b>	<b>Replacement Cost (every 10 years)</b>	<b>10 year cost comparison</b>
<b>Grass Turf</b>	\$120, 000 - Includes grading, seeding and irrigation	\$10,000 - Includes mowing, watering, fertilizing, re-seeding, filling low areas, aereating	\$100,000	\$0	<b>\$220,000</b>
<b>Synthetic Turf</b>	\$610,000 - Includes excavating soil, prepaing base, installing, drainage and compacting	\$3,600 - Includes raking and fluffing	\$36,000	\$435,000	<b>\$1,081,000</b>

To proceed with artificial turf fields, new funding would need to be secured.

***Policy question: Should CSD pursue artificial turf fields?***

Field Maintenance Level of Service – each agency approaches field maintenance and field preparation (commonly known as “field preps”) differently.

- Roseville staff provides pre-season field maintenance, and then turns fields over to youth groups for field preps.
- Folsom staff provides pre-season field maintenance, then 1 field prep per day at softball-baseball fields.
- Elk Grove CSD staff provides preseason field maintenance, then 1 field prep per week. This is in addition to daily park tasks and ongoing field maintenance repairs. As shown in Appendix F for the CSD Youth Sports Field Maintenance Tasks.

Three to five staff are involved with pre-season field preparation. Three staff handle the weekly field preps between March and November. The annual cost for staff time and materials for field preps totals over \$100,000 annually. (This does not include time and materials for installation of pad for Equipment Shed, nor ball field mix bins.)

Between weekly field preps by CSD staff, youth sports volunteers do hand field preps before games. The volunteers water, rake, and hand drag fields. This work is important, but is only a portion of effective field care.

CSD staff has determined that weekly field preps by staff are mandatory to ensure sustained playability and safety on sport fields. These preps require mechanical equipment and trained staff to effectively prepare, level, and restore the infield areas.

At the Board meeting, staff will present aerial photographs providing more insight on how Elk Grove CSD field maintenance compares with Roseville and Folsom.

Fees Paid by Youth Sports – All three agencies charge youth groups for either field lighting or field preps. Each agency has a unique method for what is charged.

- Roseville charges for field lighting based on a flat rate of \$15 per hour. Roseville does not charge for field preps. In 2005, youth groups will pay an estimated \$38,250 for 2550 hours of lighted field use.
- Folsom charges \$15-\$20 per day per field for field preps, but does not charge for field lighting. In 2005, youth groups will pay an estimated \$15,000 for the field preps.
- Elk Grove CSD charges for field lighting based on actual costs from SMUD. The allocation of this fee to the youth groups is determined by EGYSA. CSD does not charge for field preps. In 2005, youth groups will pay an estimated \$27,200 for 3712 hours of lighted field use.

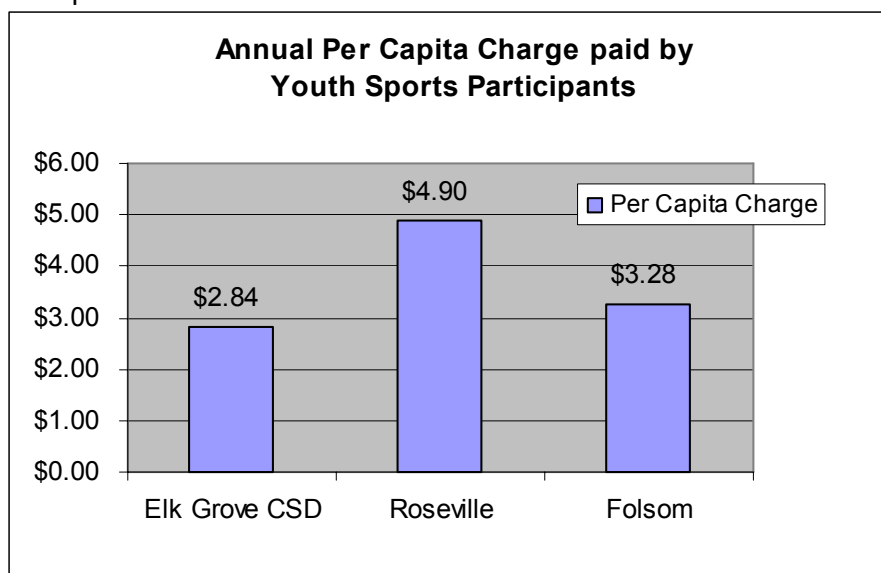
When considering the per capita cost that each participant pays toward these fees, Elk Grove has the lowest charge. See Table 13 and Graph 14.



Table 13

Agency	Fees pay for	2005 Estimated Charge to Youth Sports	No. of Participants	Per Capita Charge
Elk Grove CSD	Electrical	\$27,200	9,592	\$2.84
Roseville	Electrical	\$38,250	7,800	\$4.90
Folsom	Field Preps	\$15,000	4,580	\$3.28

Graph 14



There have been ongoing issues with EGYSA regarding what amount, if any, youth sports groups should contribute for electrical and/or field prep costs. Since the inception of fees in 1993, this has been a sensitive issue.

In 2002, EGYSA unanimously agreed to a plan which included a flat rate of \$2 for all youth sport participants, plus direct charges to groups who use lighted fields. A year later, EGYSA voted unanimously to change the allocation method. Only users on fields with lights, whether or not the lights were turned on, would be charged.

This issue needs to be settled. Staff believes it is time for a change in the way fees are allocated. A flat rate for all users is one method of distributing costs equally between all youth sports participants.

***Policy question: Should CSD waive field lighting charges for EGYSA?***

***Policy question: Should CSD require a flat rate per youth sports participant to offset a small percentage of total CSD costs?***

### **III. CSD and Elk Grove Youth Sports Association (EGYSA) Coordination to Address Sport Fields and Programming Needs in the Community**

EGYSA consists of ten local youth sports organizations including:

- Elk Grove Youth Soccer League
- Elk Grove Cal Ripken Baseball
- Elk Grove Girls Softball
- Elk Grove Babe Ruth Baseball
- Elk Grove Senior Babe Ruth Baseball
- Elk Grove PONY Baseball
- Elk Grove Jr. Thundering Herd
- Laguna Creek Jr. Cardinals
- Sheldon Jr. Huskies
- Pee Wee Reese Baseball

Since 1993, when EGYSA was formed by local youth sports groups, EGYSA and CSD have partnered to address numerous sport fields issues. This includes:

- 1) EGYSA determines field allocations for non departmental youth sports programs.
- 2) EGYSA determines how electrical charges are allocated to each organization.
- 3) EGYSA provides input on field development.
- 4) EGYSA and CSD coordinate efforts on field renovations and upgrades. Examples include:
  - Elk Grove Park – five sport fields were renovated with skinned infields. Funding came from Girls Softball, Home Field Advantage, and a Proposition 12 grant allocation. Improvement plans were drawn up by CSD staff.
  - Johnson, Hill East, Kloss Upper, and Brown diamonds – skinned infields were added and new irrigation was installed.
  - Rau Park – Cal Ripken wanted to upgrade the three-diamond complex to better serve their program needs. Cal Ripken provided \$64,000 toward sod infields, outfield fences, and a concession stand. The concession will generate ongoing funds to support their program
- 5) Equipment sheds – Youth groups wanted a place to store bases and ball field prep supplies at the fields. CSD agreed to install the concrete pads and youth groups have purchased the sheds. Currently there are 26 sheds in place for youth sports use.
- 6) Ball Field Mix bins – Youth groups wanted ball field mix on site to do field preps before games. CSD has installed 15 bins and fills these at the start of the each season.

Working together, EGYSA and CSD have accomplished much for the youth of Elk Grove. CSD will continue to work with EGYSA to improve communication and address needs of youth sports, while balancing other needs in the community.

Staff Report: PARK UTILIZATION AND SPORT FIELDS ANALYSIS

March 1, 2005

Page 13 of 13

Answers to the policy questions previously listed will help CSD and EGYSA to chart an effective course of action in the future.

Should you have any questions please contact me prior to the meeting.

Respectfully submitted,

David Wigginton, Administrator  
Department of Parks & Recreation

**Ball field Analysis - CSD Totals & East Franklin.xls**

Area/Program	Population [Note 1]	% of pop. as players	Players [Note 2]	Players per Team [Note 3]	Teams	Average Teams per Field [Note 4]	Field Demand	CSD Fields Provided [Note 5]	Other Fields Provided [Note 6]	Fields Surplus/ (Shortage)
<b>2004 Totals - Full CSD area</b>										
Youth Softball-Baseball - Non-departmental youth sports	115,000	2.5%	2,856	12.0	238	4.0	59.5	38.3	29	7.8
Youth Soccer - Non-departmental youth sports	115,000	4.9%	5,676	12.9	440	8.0	55.0	34.5	29	8.5
CSD T-ball and Flag Football (youth); Softball and Soccer (adult)	115,000	5.8%	6,688	14.0	478	varies	16.2	11.2	0.0	(5.0)
			15,220		1,156		130.7	84.0	58.0	11.3

<b>East Franklin - Buildout</b>										
Youth Softball-Baseball - Non-departmental youth sports	28,836	2.5%	716	12.0	60	4.0	14.9	14.0	4.0	3.1
Youth Soccer - Non-departmental youth sports	28,836	4.9%	1,423	12.9	110	8.0	13.8	11.0	4.0	1.2
CSD T-ball and Flag Football (youth); Softball and Soccer (adult)	28,836	5.8%	1,677	14.0	120	varies	3.0	3.0	0.0	0.0
			3,816		290		31.7	28.0	8.0	4.3

- (1) Population - 2004 Population for CSD based on total SACOG and City estimates. Population for East Franklin based on buildout.
- (2) Players - 2004 Youth Softball-Baseball-Soccer (non-departmental) player number provided by Elk Grove Youth Sports Association (EGYSA)  
 - 2004 CSD player number from registrations.  
 - East Franklin player number based on population multiplied by % of population as players.
- (3) Players per team - Based on team sizes as determined from 2004 EGYSA registration numbers.
- (4) Average Teams per field calculated as follows:  
 \* Youth Softball-Baseball: Based on game average of 2 teams per session (2 hour use) times 8 sessions (4 Mo, Tu, We, Th + 4 Sa) divided by 1 practice average of 1 team per session (2 hour use) times 8 sessions (4 Mo, Tu, We, Th + 4 Sa) divided by 3 uses per week.  $5.33 + 2.67 / 2 = 4$   
 \* Youth Soccer: 2 teams per session (1.5 hour use) times 12 sessions (8 Mo, Tu, We, Th [2 uses per day] + 4 Sa) divided by 3 uses per week.  $2$   
 \* CSD programs: average teams varies by program.  
   Adult softball - 1 lighted field = 32 teams (2 teams per session times 16 sessions divided by 1 use per week)  
   Youth tball - 1 unlit field = 6.75 teams (1.5 teams per session times 9 sessions divided by 2 uses per week)
- (5) CSD Fields Provided - Includes 71 sport fields, plus 13 soccer overlays on softball-baseball fields. Decimals are result of 2 programs sharing po
- (6) Other Fields Provided - School District and private fields as identified by EGYSA.

***Ball field Analysis - CSD Totals & East Franklin.xls***

Notes
-------

Per EGYSA - No registration limits in recreational leagues
--

CSD registrations limited due to fields allocated for non-departmental youth sports. Need 4 T-ball/1 lit softball field
---

Four (4) Elementary schools in East Franklin may provide additional fields
--

Needs: 2 lit softball fields, 1 multi-use field (for adult soccer; 4 flag fb/T-ball fields)
---

3 uses per week, plus  
= 4.0 teams  
24/3 = 8.0 teams

ortions of fields.

**2006/ 2007 - New  
Elk Grove CSD  
Sport Fields**

<b>Park/Facility</b>	<b>Softball/ Baseball - unit</b>	<b>Lighted Baseball/ Softball</b>	<b>Soccer/ Multipurpose - unit</b>	<b>Lighted Soccer/ Multipurpose</b>	<b>Notes</b>
Amundson Park - Eastern Elk Grove	1		1		Construction 2005/Playable spring 2006
Backer Ranch Park - East Franklin	1		1		Construction 2005/Playable spring 2006
Willard Park - East Franklin	1				Construction 2005/Playable spring 2006
Bartholomew Sports Park - East Franklin		4		4	Construction 2006/Playable spring 2007
Bilby Meadows Park - East Franklin			2		Construction 2006/Playable spring 2007
Gilliam Meadows #2 - East Franklin	1		1		Construction 2006/Playable spring 2007
Machado Dairy Park - East Franklin	1		1		Construction 2006/Playable spring 2007
Morse Park - East Franklin	7		2		Construction 2006/Playable spring 2007 *4 regular ball fields/3 Tball size fields *1 soccer field removed when community center built in future
Quail Ridge Park - East Franklin	1		1		Construction 2006/Playable spring 2007
Wright Park - Eastern Elk Grove			**		Funding TBD. Fields may be phased.
<b>Total New Fields 2006/2007</b>	<b>13</b>	<b>4</b>	<b>9</b>	<b>4</b>	<b>30 new fields proposed in 2006/2007</b>
<b>Total Existing Fields</b>	<b>39</b>	<b>8</b>	<b>22</b>	<b>2</b>	<b>13 additional soccer overlay fields</b>
<b>Total - All Elk Grove Fields through 2007</b>	<b>52</b>	<b>12</b>	<b>31</b>	<b>6</b>	<b>101 Total Fields by 2007</b>

\* New Fields based on  
Construction Schedule prepared  
February 2005 by CSD  
Landscape Architect

## 2005 - Elk Grove CSD Ball Fields

Park/Facility	Softball/ Baseball - unlit	Lighted Baseball/ Softball	Soccer/ Multipurpose - unlit	Lighted Soccer/ Multipurpose	Notes
Bartholomew Park	3		1		3 Tball size fields overlay on 1 soccer field
Betschart Park	1		3		
Case Park	1				
Elk Grove Rec Center	3		*		Tball size fields/1 soccer overlay
Elk Grove Regional Park	7	5	1		
Fite Park			1		
Foulks Park	1		*		ball field/soccer overlay
Gates Park			1		
Guttridge Park	1		*		ball field/soccer overlay
Hawkins Park			1		
Hill Park	1				
Johnson Park	3		1		
Jones Park	2				
Jungkeit Park	1				
King Park			2		
Kloss Park	2		2		ball field/soccer overlay
Laguna Community Park		2	1	1	
Lawrence Park			1		
Lawson Park			1		
Lichtenberger Park	2		*		2 ball field/soccer overlay
Lombardi Park			1		
MacDonald Park			1		
McConnell Park	1		*		ball field/soccer overlay
Miwok Park			1		
Nottoli Park	1	1	*	1	ball field/soccer overlay
Rau Park	3				
Simpson Park	1		*		ball field/soccer overlay
Strong Park	1		1		
Underwood Park			1		
Wackman Park	1		*		ball field/soccer overlay
Womack Park			1		
Zehnder Park	2		*		ball field/soccer overlay
Zimbelman Park	1		*		ball field/soccer overlay
<b>Total Existing Fields</b>	<b>39</b>	<b>8</b>	<b>22</b>	<b>2</b>	<b>71 existing fields with 13 additional soccer overlay fields</b>

## Roseville Ball Fields

Park/Facility	Softball/ Baseball - unlit	Lighted Baseball/ Softball	Soccer/ Multipurpose - unlit	Lighted Soccer/ Multipurpose	Notes
Brown Park	2			*	2 ball field/soccer overlay
Buljan Park	2		*		2 ball field/soccer overlay
Cresthaven Park	1		*		ball field/soccer overlay
Crestmont Park	2		*		2 ball field/soccer overlay
Diamond Oaks Park	1		*		ball field/soccer overlay
Doyle Park	1		*		ball field/soccer overlay
Eastwood Park			1		ball field/soccer overlay
Elliott Park	1		*		ball field/soccer overlay
Garbolino Park	1				
Hillsborough Park	2		*		2 ball field/soccer overlay
Kaseberg Park	2		*		2 ball field/soccer overlay
Lincoln Estates Park	1		*		ball field/soccer overlay
Lockridge Park		1		1	
Mahaney Park		6		1	1 synthetic turf multi-use field (rentals only) 4 youth ballfields - lighted 2 adult ballfields - lighted
Maidu Regional Park		4	5	1	1 half size synthetic turf multi-use field (rentals only)
Olympus Park	2		1		
Royer Park		1		*	ball field/soccer overlay
Saugstad Park		2		*	2 ball field/soccer overlay
Silverado Park	1		*		ball field/soccer overlay
Veterans Memorial Park	1		*		ball field/soccer overlay
Wanish Park	2		*		2 ball field/soccer overlay
<b>Total Existing Fields</b>	<b>22</b>	<b>14</b>	<b>7</b>	<b>3</b>	<b>46 existing fields with 23 additional soccer overlay fields</b>



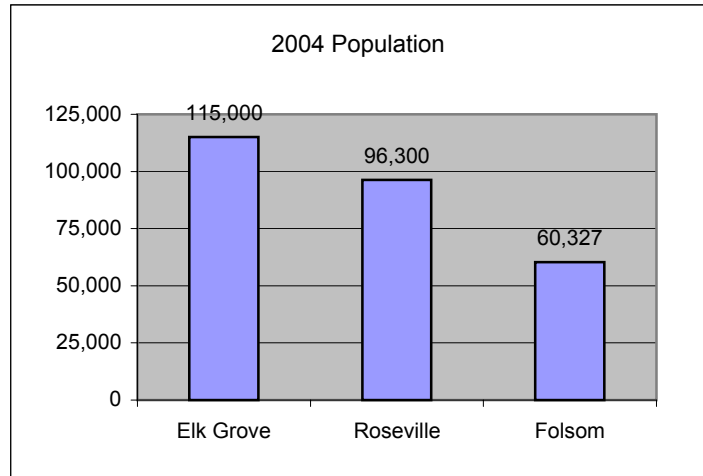
## Folsom Ball Fields

Park/Facility	Softball/ Baseball - unlit	Lighted Baseball/ Softball	Soccer/ Multipurpose - unlit	Lighted Soccer/ Multipurpose	Notes
Catlin Park	1				
Cohn Park	2		*		2 ball field/soccer overlay
Davies Park			2		
Folsom City Park	1	1			
Handy Park			1		
Kemp Park		2		2	*2 synthetic turf multi-use fields - free for youth leagues, rental fee for tournaments, adult play, and non resident teams. *Lighted fields reserved for adult play on Tu, Th, Fr, Su
Lembi Park		4	3		3 of 4 lighted fields reserved for adult play after 6:30 p.m. and every Tuesday
Livermore Park	1		1		
Mann Park		1			
McFarland Park	2	1	*		2 ball field/soccer overlay
Mitchell Park			2		
Rodeo Park	2		2		2 ball field/soccer overlay
Sheldon Park	2		1		
<b>Total Existing Fields</b>	<b>11</b>	<b>9</b>	<b>12</b>	<b>2</b>	<b>34 existing fields with 6 additional soccer overlay fields</b>

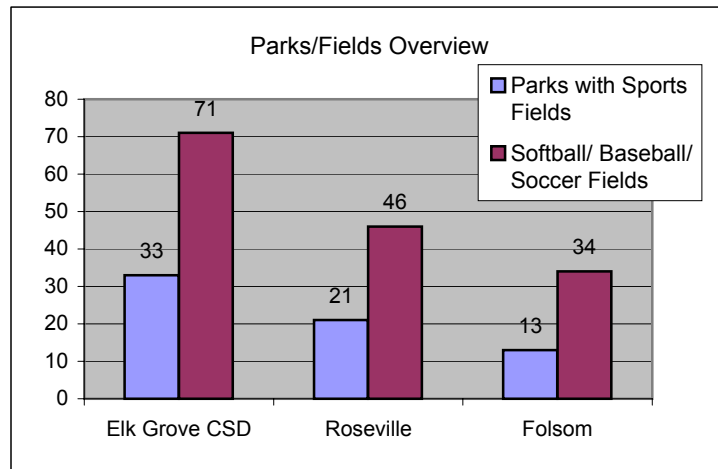
## Youth Sports Overview

### Community's Population - 2000 to 2004

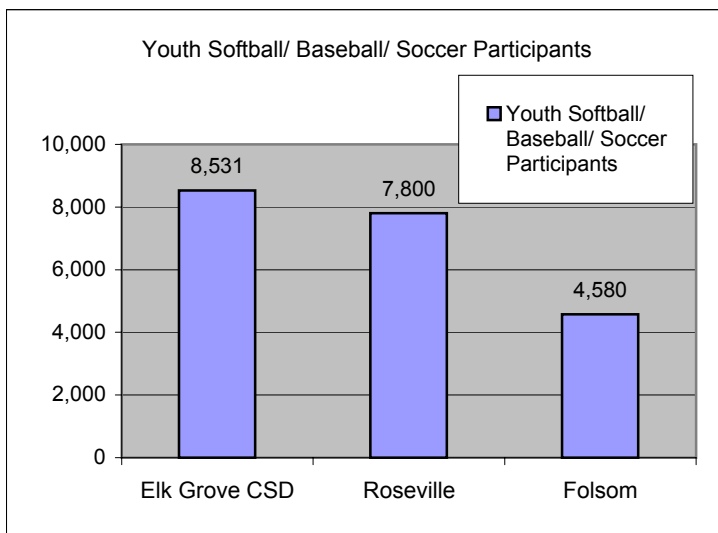
Community	Population 2000	Population 2004
<b>Elk Grove</b>	94,675	115,000
Pop. Change		20,325
% increase		<b>21%</b>
<b>Roseville</b>	79,921	96,300
Pop. Change		16,379
% increase		<b>20%</b>
<b>Folsom</b>	51,884	60,327
Pop. Change		8,443
% increase		<b>16%</b>



Agency	Parks with Sports Fields	Softball/ Baseball/ Soccer Fields
Elk Grove CSD	33	71
Roseville	21	46
Folsom	13	34

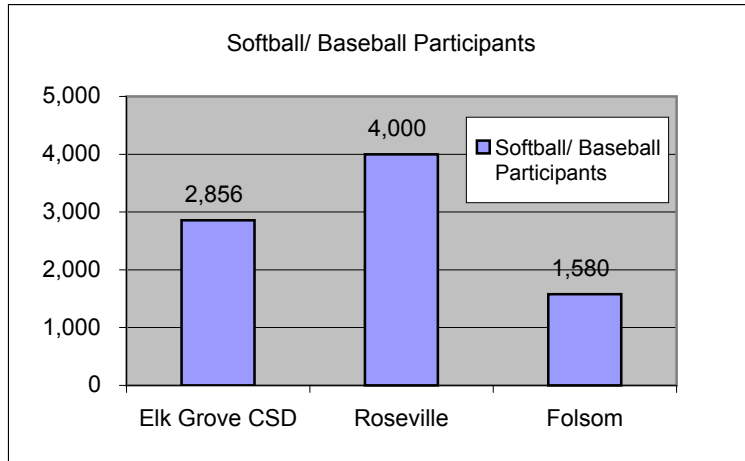


Agency	Youth Softball/ Baseball/ Soccer Participants	Participants as % of Population
Elk Grove CSD	8,531	7.4%
Roseville	7,800	8.1%
Folsom	4,580	7.6%



## Youth Softball/Baseball

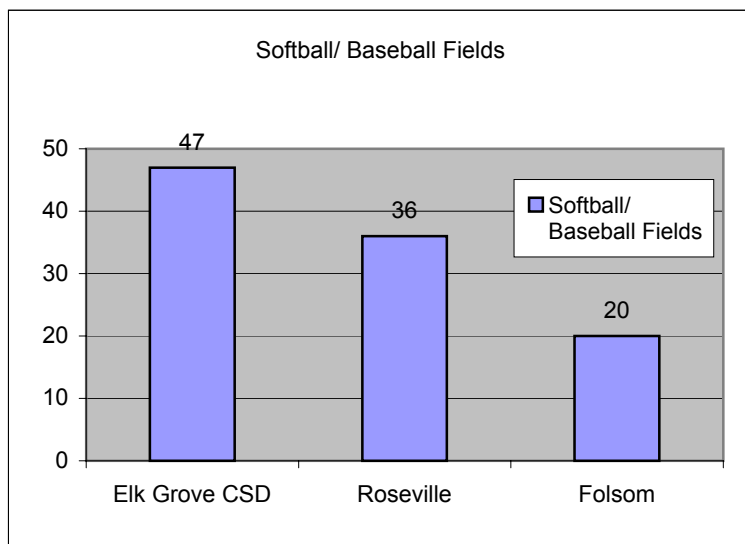
Agency	Softball/ Baseball Participants
Elk Grove CSD	2,856
Roseville	4,000
Folsom	1,580



Agency	Softball/ Baseball Fields
Elk Grove CSD	47
Roseville	36
Folsom	20

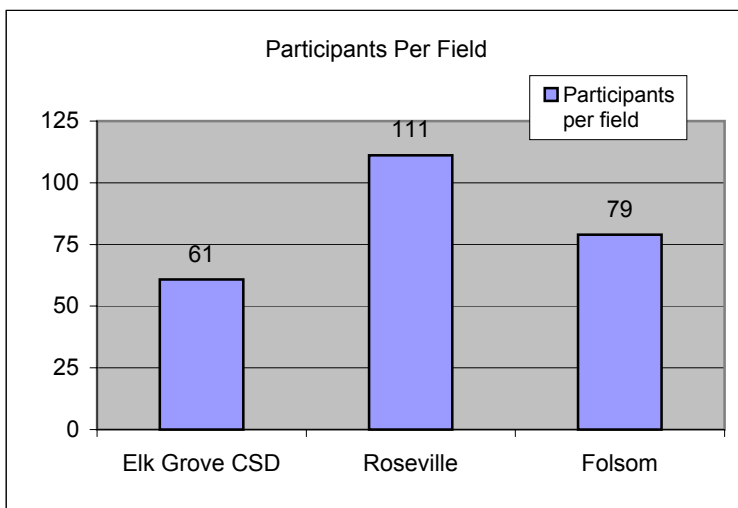
Dedicated Fields - no soccer overlays  
 Elk Grove: 34 of 47 fields (72%)  
 Roseville: 13 of 36 fields (36%)  
 Folsom: 14 of 20 fields (70%)

*Elk Grove CSD maintains the highest percentage of fields for year-round softball/ baseball programs.*



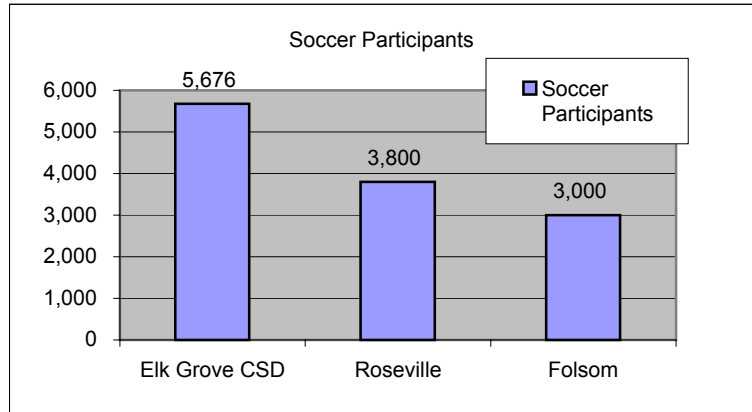
Agency	Participants per field
Elk Grove CSD	61
Roseville	111
Folsom	79

Participants per field = number of participants divided by fields available



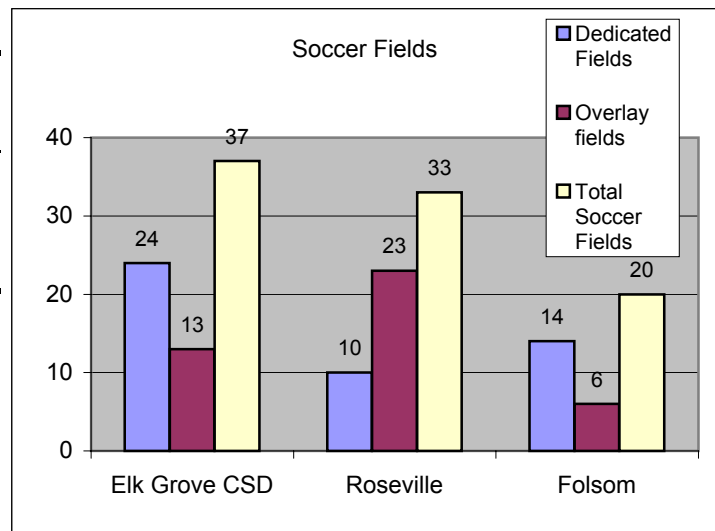
## Youth Soccer

Agency	Soccer Participants
Elk Grove CSD	5,676
Roseville	3,800
Folsom	3,000



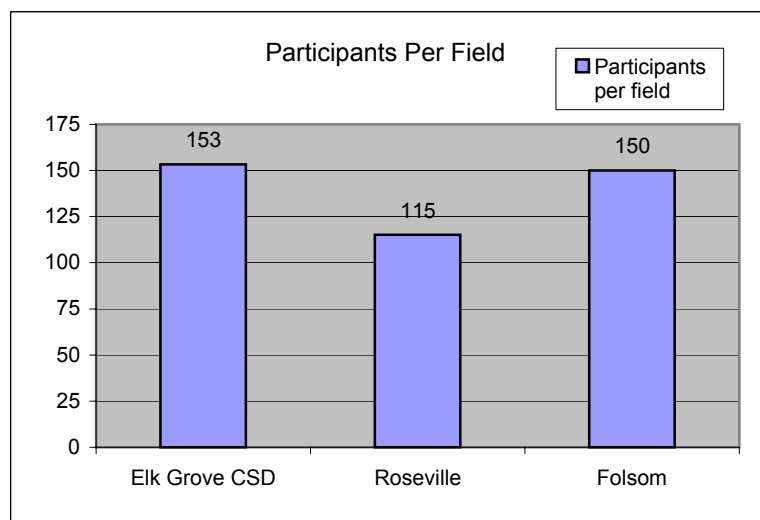
Agency	Dedicated Fields	Overlay fields	Total Soccer Fields
Elk Grove CSD	24	13	37
Roseville	10	23	33
Folsom	14	6	20

In 2002, Elk Grove Youth Sports Association recommended reduced use of soccer field overlays. Result - only 13 of 24 overlays are used by soccer each fall. Remaining 11 overlay fields stay as softball/baseball use.



Agency	Participants per field
Elk Grove CSD	153
Roseville	115
Folsom	150

Participants per field = number of participants divided by fields available



# 2005 Master Field Use Schedule

2005 Master Field Use Schedule	B=Babe Ruth			C=CSD			E=Cal Ripken			G=Girls Softball		
	J=Jr Herd			L=Laguna Baseball			P=PONY			S=Soccer		
				MX = Field Renovation/Maintenance								
Field	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Bartholomew soccer	MX	MX	C	C	C	C	S	S	S	S	S	S
Bartholomew soccer bantam	MX	MX	MX	MX	MX	MX	S	S	S	S	S	MX
Betschart soccer	MX	MX	MX	S	S	S	S	S	S	S	S	S
Betschart soccer bantam 1	MX	MX	MX	MX	MX	MX	S	S	S	S	S	MX
Betschart soccer bantam 2	MX	MX	MX	MX	MX	MX	S	S	S	S	S	MX
Betschart softball *	P	P	G	G	G	G	G	G	G	G	MX	MX
Case hardball *	MX	MX	B	B	B	B	B	B	B	B	MX	MX
EGP Blue softball	P	P	P	P	P	P	P	P	P	P	P	MX
EGP Brown hardball	MX	MX	B	B	B	B	B	B	B	B	MX	MX
EGP Gray softball (lighted)	MX	MX	MX	MX	MX	G	G					MX
EGP Green softball	P	P	G	G	G	G	G	G	G	G	MX	MX
EGP Kloss Softball 1 (lighted)	MX	MX	C	C	C	C	C	C	C	C	MX	MX
EGP Kloss Softball 2 (lighted)	MX	MX	C	C	C	C	C	C	C	C	MX	MX
EGP Kloss Softball 3 (lighted)	MX	MX	P/C	P/C	P/C	C	C	C	C	C	MX	MX
EGP Soccer	MX	MX	B	S	S	S	S	S	S	S	S	S
EGP Softball Temp 1	MX	MX	G	G	G	G	G	G	G	G	MX	MX
EGP Softball Temp 2	MX	MX	G	G	G	G	G	G	G	G	MX	MX
EGP Softball Temp 3	MX	MX	G	G	G	G	G	G	G	G	MX	MX
EGP White softball (lighted) *	MX	MX	G	G	G	G	G	G	G	G	MX	MX
EGP Yellow softball	P	P	P	P	P	P	P	P	P	P	P	MX
EGRG Multi Purpose (Soc-OL)	MX	MX	C	C	C	C	MX	S	S	S	S	MX
Fite soccer bantam	MX	MX	MX	MX	MX	S	S	S	S	S	S	MX
Foulks Park hardball (Soc-OL)	MX	MX	L	L	L	L	L	S	S	S	S	MX
Gates soccer bantam	MX	MX	MX	MX	MX	MX	MX	S	S	S	S	MX
Guttridge hardball (Soc-OL)	MX	MX	L	L	L	L	S	S	S	S	S	MX
Hill hardball East *	MX	MX	E	E	E	E	E	E	E	E	MX	MX
Hill hardball West	MX	MX	E	E	E	E	E					
Johnson hardball *	MX	MX	L	L	L	L	L	L	L	L	MX	MX
Johnson soccer	MX	MX	MX	MX	MX	MX	S	S	S	S	S	MX
Johnson softball (olders) *	MX	MX	MX	MX	P	P	P	P	P	P	P	MX
Johnson softball (youngers) *	MX	MX	G	G	G	G	G	G	G	G	MX	MX
Jones hardball North *	MX	B	B	B	B	B	B	B	B	B	MX	MX
Jones hardball South *	MX	B	B	B	B	B	B	B	B	B	MX	MX
Junkteit hardball *	MX	MX	L	L	L	L	L	L	L	L	MX	MX
King soccer	MX	MX	MX	S	S	S	S	S	S	S	S	MX
King soccer bantam	MX	MX	MX	S	S	S	S	S	S	S	S	MX
Kloss hardball Lower (Soc-OL)	MX	MX	L	L	L	L	L	S	S	S	S	S
Kloss hardball Upper	L	L	L	L	L	L	L	L	L	L	MX	MX
Kloss soccer - lower bantam 1	MX	MX	MX	MX	C	C	C	S	S	S	S	MX
Kloss soccer - lower bantam 2	MX	MX	MX	MX	C	C	C	S	S	S	S	MX
Lawrence soccer bantam	MX	MX	MX	MX	MX	S	MX	S	S	S	S	MX
Lawson Multi Purpose	MX	MX	MX	MX	MX	MX	MX	S	S	S	S	MX
LCP Multi Purpose	MX	MX	C	C	C	C	C	C	C	C	C	MX
LCP Soccer (lighted)	S	S	C	C	C	S	S	S	S	S	S	S
LCP Softball East (lighted)	MX	MX	G/C	G/C	G/C	G/C	C	C	G/C	G/C	MX	MX
LCP Softball West (lighted)	MX	MX	G/C	G/C	G/C	G/C	C	C	G/C	G/C	MX	MX
Lichtenberger N hardball (Soc- OL)	MX	MX	L	L	L	L	L	S	S	S	S	MX
Lichtenberger S hardball (Soc-OL)	MX	MX	L	L	L	L	L	S	S	S	S	MX
Lombardi Multi Purpose	MX	MX	MX	MX	MX	MX	MX	S	S	S	S	MX
MacDonald soccer bantam	MX	MX	MX	MX	MX	MX	MX	S	S	S	S	MX
McConnell softball (Soc-OL)	MX	MX	G	G	G	G	G	S	S	S	MX	MX
Miwok soccer bantam	MX	MX	MX	C	C	C	S	S	S	S	S	MX
Notolli hardball (lighted)	MX	MX	B	B	B	B	B	B	B	B	MX	MX
Notolli soccer (lighted)	S	S	S	MX	MX	S	S	S	S	S	S	S
Notolli softball (Soc-OL)	MX	MX	G	G	G	G	S	S	S	S	S	MX
Rau hardball east	MX	MX	E	E	E	E	E	E	E	E	MX	MX
Rau hardball south	MX	MX	E	E	E	E	E	E	E	E	MX	MX
Rau hardball west	MX	MX	E	E	E	E	E	E	E	E	MX	MX
Simpson hardball (Soc-OL)	MX	MX	E	E	E	E	E	S	S	S	S	MX
Strong hardball *	E	E	E	E	E	E	E	E	E	E	MX	MX
Strong Park soccer	MX	MX	MX	S	S	S	S	S	S	S	S	S
Underwood soccer	S	S	MX	MX	MX	S	S	S	S	S	S	S
Wackman hardball (Soc-OL)	MX	MX	L	L	L	L	L	S	S	S	S	MX
Womack soccer bantam	MX	MX	MX	MX	MX	MX	MX	S	S	S	S	MX
Zehnder hardball	MX	MX	B	B	B	B	B	B	B	B	MX	MX
Zehnder softball (Soc-OL)	MX	MX	G	G	G	G	G	S	S	S	S	MX
Zimbelman hardball (Soc-OL)	MX	MX	L	L	L	L	S	S	S	S	S	S

\* 11 fields with soccer overlays, but used by softball-baseball programs each fall

**Appendix E**

# CSD Youth Sports Field Maintenance Tasks

---

## **Pre-season - All fields:**

- Test sprinklers
- Edge grass mechanically where it meets dirt to ensure no lips
- Sod replacement
- Fill in low spots with clean dirt and pack/roll
- Aerate and fertilize fields (occurs throughout season as needed)
- Spray weeds.
- Install/relocate field equipment (e.g. soccer goals, moveable backstops)
- Repairs to bleachers, backstops, fences
- Stock ball field mix bins

## **Daily – All fields:**

- Open and lock restrooms. Restock as necessary
- Trash removal
- Repairs per Maintenance Log or through field inspections

## **Weekly – Softball-Baseball fields:**

- Nail drag fields with mechanical drag to soften soil
- Level drag fields with mechanical drag to ensure even playing surface
- Edge grass mechanically where it meets dirt to ensure no lips and no safety hazards
- Drag dirt into low areas and repair holes at bases, pitcher's mound, batter's and catcher's box.
- Water dirt areas to maintain soil moisture and prevent field hardening
- Rake dirt out of grass line to prevent lip build up
- Rake areas not reached with drag
- Locate base pegs and clean home plate and pitching rubber
- Inspect for safety problems
- Ongoing repairs as needed – bleachers, fences, backstops, sod, irrigation

## **Weekly – Soccer fields:**

- Re-level goalie boxes
- Fill low areas with dirt and pack/roll
- Inspect for safety problems
- Ongoing repairs as needed – bleachers, backstops, sod, irrigation

## **Post-Season – All fields:**

- Remove/relocated field equipment (e.g. soccer goals, moveable backstops)
- Test sprinklers
- Over/re-seed/re-sod bare grass areas
- Removed unnecessary trash receptacles